

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday September 18, 2018 at 6:00 P.M. in the City Council Room. All members were present. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Mr. Mike Smelcer gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of August 21, 2018. Vice Mayor Mark McCown made a motion to approve the Minutes which was seconded by Commissioner Don Smith and then unanimously adopted.

There were no Reports of Boards or Committees.

The City Manager reported and/or requested:

(1) that she would like to begin by announcing that the Smoky Mountain Harvest Festival has begun in Gatlinburg. The Festival has been expanded to twelve weeks, September 6 through November 25, and there are new decorations including life-sized, 3-D scarecrows that are placed around town and that residents and businesses are encouraged to participate by decorating their store fronts and homes with Fall items and scarecrows; and,

(2) that she would also like to announce that the Great Smoky Mountain Arts and Crafts Community is hosting "Hands on Gatlinburg" on October 12-14. The Spring "Hands on Gatlinburg" was so successful they decided to offer classes to Fall visitors and for more information about offerings and registration, go to [handsongatlinburg.com](http://handsongatlinburg.com).

**DISCUSSION AND CONSIDERATION OF APPROVING A REQUEST FROM THE ARROWMONT SCHOOL OF ARTS AND CRAFTS FOR PARKING PASSES AT THE MCMAHAN PARKING GARAGE.**

Item A under New Business was discussion and consideration of approving a request from the Arrowmont School of Arts and Crafts for parking passes at the McMahan Parking Garage. Vice Mayor McCown made a motion to approve the request which was seconded by Commissioner Hannah Helton Harper. The City Manager commented that Ms. Fran Day from Arrowmont was in the audience and that the School has asked for twenty-five employee parking spaces from September 19 to November 10. The City Manager asked Ms. Day if there was anything that she would like to add and she stated that Arrowmont is asking for these spaces due to the School losing parking spaces due to construction of the new building. Ms. Day further stated that Arrowmont will be adding a new parking area on campus this Winter so that, hopefully, they will not have to ask for this consideration too

applicant is requesting that this portion be abandoned as they own the entire property that surrounds the right of way area. Mr. Ball further explained that a new turnaround at the end of the right of way will be quit claimed to the City at the right of way termination point. Mr. Ball further stated that currently there is no turnaround and there are very few properties that adjoin this street so it should not affect any other property owners. The City Manager asked if the request had been previously approved by the Planning Commission to which Mr. Ball responded that yes it was approved in 2000 as part of a subdivision request to consolidate the lots and do away with the right of way. After these comments, the motion for conceptual approval of a proposed abandonment of a portion of Tidwell Drive right of way was unanimously approved.

**RESOLUTION NUMBER 955, A RESOLUTION ESTABLISHING THE GATLINBURG HOUSING SUPPORT PROGRAM AND SETTING CRITERIA FOR PARTICIPATION IN SAID PROGRAM.**

Item D under New Business was Resolution Number 955, a Resolution establishing the Gatlinburg Housing Support Program and setting criteria for participation in said Program. Commissioner DeSear made a motion to approve the Resolution, which was seconded by Vice Mayor McCown. The City Manager commented that there was a Workshop Meeting two weeks ago in which a Program of this nature was discussed with Commission and this Resolution embodies what was reviewed at that Workshop Meeting. The City Manager further stated that this is a major first step in moving forward with establishing a Program that would help housing developers come in and build affordable housing. The City Manager asked Sevier County Economic Development Council Executive Director Allen Newton and City Attorney Ron Sharp to add any pertinent information. Mr. Newton stated that the one change that had been made since the Workshop Meeting was that originally the Resolution stated that an Assessment Contract of all City required fees could potentially be financed over twenty years or waived and that has been taken out based on the advice of the City Attorney. Commissioner DeSear commented that this is an excellent start and the beginning of something the City can build on and that his biggest concern is the City workforce's inability to afford first and last month's rent as well as utility deposits and that needs to be figured out how to help folks with that and continued that he is proud of this as a beginning and he wants to keep it at the forefront of issues affecting the City. Commissioner DeSear asked Mr. Newton about Electric System abatement to which Mr. Newton responded that the Electric System has a new Program to help pay deposits and that he will get the information to us. Vice Mayor McCown asked for clarification as to why there is a one year period on the Resolution to which Mr. Newton responded that a time limit was put in place to allow for evaluation of the Program and to keep it from running continuously since taxes are being abated. Mr. Newton further stated that the Housing Study showed the need for five hundred units in Gatlinburg and the time

advantage of doing the purchasing agreement this way is that the City can lock in the pricing for a longer period of time. Mr. Holt stated that this Contract gives standardized pricing through 2020 and that this is something that will be advantageous for the City from a financial standpoint as well as an operational standpoint with not having to bid it out on an annual basis. Commissioner DeSear asked if this Program was available to private businesses to which Mr. Holt responded that a private business can join IPA. Commissioner DeSear commented that it would be great to send the information out to City businesses and allow them to benefit from lower priced janitorial supplies. After these comments, the Contract with Kelsan, Inc., through the National Intergovernmental Purchasing Alliance for janitorial supplies was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING THE OTHER THAN THE LOW BID TO PHD EMBROIDERY FOR THE PURCHASE OF CERTAIN UNIFORMS.**

Item G under New Business was discussion and consideration of approving the other than low bid to PHD Embroidery for the purchase of certain uniforms. Commissioner DeSear made a motion to approve the other than the low bid to PHD Embroidery which was seconded by Commissioner Smith. The City Manager commented that, generally, Staff does not request other than low bid and stated that the price differential is \$5,000. The City Manager further stated that PHD Embroidery is a local Gatlinburg business and service with them has been excellent. The City Manager stated that there are several Departments involved including Mass Transit, Public Works, Parking, and the Convention Center. The City Manager asked the Finance Director to clarify the time frame of the Contract and Mr. Holt replied that it is a one year contract with option to renew for an additional one year. Mr. Holt further stated that the City just completed two years with PHD Embroidery and have had a great experience with them and that the company with the low bid came in online and the City never heard from them again. After these comments, the other than the low bid to PHD Embroidery for the purchase of certain uniforms was unanimously approved.

**RESOLUTION NUMBER 954, A RESOLUTION AUTHORIZING THE CITY TO PARTICIPATE IN THE TENNESSEE MUNICIPAL LEAGUE (TML) RISK MANAGEMENT POOL "DRIVER SAFETY" LOSS CONTROL MATCHING GRANT PROGRAM.**

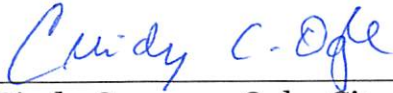
Item H under New Business was Resolution Number 954, a Resolution authorizing the City to participate in the Tennessee Municipal League (TML) Risk Management Pool "Driver Safety" Loss Control Matching Grant Program. Commissioner Helton Harper made a motion to approve the Resolution which was seconded by Commissioner DeSear. The City Manager commented that this is a

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.



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Mike Werner, Mayor



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Cindy Cameron Ogle, City Recorder  
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