



OFFICE OF CITY MANAGER

MEMORANDUM

To: Mayor and City Commission
From: Cindy Cameron Ogle, City Manager *CCO*
Re: **DECEMBER CITY COMMISSION MEETING SCHEDULE**
Date: December 1, 2017

Please accept this memorandum as information regarding the above referenced subject.

There will be one City Commission meeting in December which will be held on Tuesday, December 12, 2017 at 6:00 P.M. in the City Council Room at City Hall. By copy of this memorandum, all appropriate parties are hereby notified of this schedule.

If you have questions or desire clarification, please let me know.

CCO/jv

cc: Ron Sharp, City Attorney
Department Heads
Marcie Claude, Public Relations Manager
Kevin Tierney, PEG Coordinator
Steve Hartford, MIX 105.5
The Mountain Press
The Tennessee Star Journal
The Smoky Mountain Herald