



OFFICE OF CITY MANAGER

**MEMORANDUM**

To: Mayor and City Commission  
From: Cindy Cameron Ogle, City Manager *CCO*  
Re: **CANCELLATION OF DECEMBER 13, 2016, CITY COMMISSION MEETING**  
Date: December 9, 2016

Please accept this memorandum as information regarding the above referenced subject.

Specifically, the December 13, 2016, City Commission meeting is cancelled. By copy of this memorandum, all appropriate parties are hereby notified of this schedule.

If you have questions or desire clarification, please let me know.

CCO/jv

cc: Ron Sharp, City Attorney  
Marci Claude, Public Relations Manager  
Kevin Tierney, PEG Coordinator  
Steve Hartford, MIX 105.5  
The Mountain Press  
The Tennessee Star Journal  
The Smoky Mountain Herald