

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday June 20, 2017, at 6:00 P.M. in the City Council Room. All members were present with the exception of Vice Mayor McCown and Commissioner Hays. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Finance Director Robert Holt gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of June 6, 2017. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Commissioner Mike Helton and then unanimously adopted.

Regarding Petitions and Communications from the Public and Items from the audience Mayor Werner then recognized Ms. Dinah Bays, Ms. Genie Brabham, and Mr. Erik Cooper. Most of the individuals that addressed City Commission had questions and concerns that related to the November 28, 2016, Wildfires, and actions during and subsequent to the event.

Regarding Reports of Boards and Committees the City Manager recognizes the Mountain Tough Recovery Team Executive Director, Mrs. Janice Hendrix, who proceeded to give an update on the Mountain Tough Recovery Team and stated that there are five full time Case Managers seeing approximately 35 active caseloads each and there are incoming clients daily via phone, website and walk-ins. Mrs. Hendrix continued by stating that the Tennessee Employment position has been extended to five days per week to assist anyone in need of employment and that Mountain Tough is working with an Executive Launch Team through the Dolly Parton Foundation that is assisting in many aspects of providing services and will be providing oversight and assisting in volunteering services for the next 60 days to aid in providing the best service possible for the community.

The City Manager reported and/or requested:

- (1) that she would like to announce that registration is open for the Gatlinburg Police Department Kids Camp that will be held July 24 through 28, 2017 and that the week includes bike and firearms safety, presentations by the SWAT Team and K-9 Officers, self-defense and conflict resolution, team building exercises, hiking and whitewater rafting. The City Manager further stated that the camp is free for children ages 9 to 13 and includes lunch every day and that for more information call the Gatlinburg Police Department; and,
- (2) that she would also like to announce that the Gatlinburg Fire Department Kids Camp, which will be held August 7 through 11, 2017, registration is listed as full and parents can continue to register to be added to the waiting list and can register online at Gatlinburgfire.org. The City Manager further stated that the

camp is free for children ages 6 to 11 and that the camp is dedicated to exposing school age children to what it is like to be a firefighter with the Gatlinburg Fire Department; and,

(3) that she would like to remind everyone that the Gatlinburg Farmers Market is open on Saturdays 8:30 A.M. to Noon through September 9, 2017 and that it is located at the Covered Bridge in the Arts and Crafts Community on Glades Road; and,

(4) that she would also like to announce the members of a Sevier County/Gatlinburg Wildfires Memorial Committee which are Mr. Dave Ogle, Mr. Mark Adams, Mr. Bill May, Mrs. Ellen Wilhoit, Mrs. Nicole Ogle, Mr. Mike Oakley and Mr. Andrew Whaley. The City Manager further stated that the Committee will pursue ideas for the concept, location and funding of both a memorial for the victims and a tribute to the First Responders and will report back to the City and County Commissions with their recommendations.

ORDINANCE NUMBER 2513, AMENDING SECTION 14-101 OF THE MUNICIPAL CODE TO REDUCE THE NUMBER OF MEMBERS OF THE MUNICIPAL PLANNING COMMISSION, Second Reading, (Passed First Reading 6/06/17).

The first Item under Old Business was Ordinance Number 2513, amending Section 14-101 of the Municipal Code to reduce the number of members of the Municipal Planning Commission, Second Reading, (Passed First Reading 6/06/17). Commissioner Helton made a motion to approve the Ordinance which was seconded by Commissioner Smith and then unanimously adopted on Second and Final Reading.

ORDINANCE NUMBER 2514, AMENDING THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017, Second Reading, (Passed First Reading 6/06/17).

The next Item under Old Business was Ordinance Number 2514, amending the appropriation Ordinance for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, Second Reading, (Passed First Reading 6/06/17). Commissioner Smith made a motion to approve the Ordinance which was seconded by Commissioner Helton. The City Manager then stated that this is the Year End transfer Ordinance and it is primarily transferring monies into the 805 Wildfires Recovery Account that was created and two or three other slight transfers that were needed in this Fiscal Year that is about to end. After these comments, Ordinance

Number 2514 was unanimously adopted on Second and Final Reading.

ORDINANCE NUMBER 2515, APPROPRIATING AN AMOUNT SUFFICIENT TO COVER THE NECESSARY EXPENSES OF THE VARIOUS DEPARTMENTS, OFFICES AND BOARDS OF THE CITY PENDING THE FINAL PASSAGE OF THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2017-18, Second Reading, (Passed First Reading 06/06/17).

The last Item under Old Business was Ordinance Number 2515, appropriating an amount sufficient to cover the necessary expenses of the various Departments, Offices and Boards of the City pending the final passage of the Annual Appropriation Ordinance for the Fiscal Year 2017-18, Second Reading, (Passed First Reading 06/06/17). Commissioner Helton made a motion to approve the Ordinance which was seconded by Commissioner Smith and then unanimously adopted on Second and Final Reading.

RESOLUTION NUMBER 938, A RESOLUTION ESTABLISHING PROCEDURES FOR THE PUBLIC INSPECTION OF, ACCESS TO AND DUPLICATION OF PUBLIC RECORDS UNDER THE TENNESSEE PUBLIC RECORD ACT (T.C.A. 10-7-501, ET.SEQ.)

Item A under New Business was Resolution Number 938, a Resolution establishing procedures for the public inspection of, access to and duplication of public records under the Tennessee Public Record Act (T.C.A. 10-7-501, ET. SEQ.) Commissioner Smith made a motion to approve the Resolution which was seconded by Commissioner Helton. The City Manager then commented that there are a couple of slight changes as it relates to policy that was adopted in 2009 due to State Law changes and that one is related to the type of form to be used and that the City is required to have a Public Records Coordinator which will be the Finance Director. The Finance Director then stated that the City was required by the State to have this in place by June 30, 2017. After these comments, the motion to approve Resolution Number 938 was unanimously adopted.

RESOLUTION NUMBER 939, A RESOLUTION RELATIVE TO THE PRESENTATION OF PETITIONS AND COMMUNICATIONS FROM THE AUDIENCE AT BOARD OF COMMISSIONERS MEETINGS AND THE PROCEDURE FOR IMPLEMENTING SAME.

The next Item under New Business was Resolution Number 939, a Resolution relative to the presentation of petitions and communications from the audience at Board of Commissioners Meetings and the procedure for implementing same.

Commissioner Helton made a motion to approve the Resolution which was seconded by Commissioner Smith. Mayor Werner then explained that this will allow for a better process and that, if an item is not on the Agenda, an individual will need to submit a request five days prior to the meeting which will allow staff and elected officials time to research the topic and be better able to answer questions. Mayor Werner further stated that there is still a three minute time limit and there will be no verbal attacks of officials or other individuals and speakers may be ruled out of order by the Mayor for disrespectful or uncivil behavior. After these comments, the motion to approve Resolution Number 939 was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A REQUEST FOR THE USAGE OF PARKING SPACES AT THE MCMAHAN PARKING GARAGE JUNE 15, 2017 - NOVEMBER 11, 2017 FROM THE ARROWMONT SCHOOL OF ARTS AND CRAFTS.

Item C under New Business was discussion and consideration of approving a request for the usage of parking spaces at the McMahan Parking Garage June 15, 2017 - November 11, 2017 from the Arrownmont School of Arts and Crafts. Commissioner Helton made a motion to approve the request which was seconded by Commissioner Smith. Mayor Werner then asked Mr. Bill May to explain the request and Mr. May stated that the request is for twenty parking spaces that are needed due to the rebuilding process on Campus and due to parking spaces being impacted by the Bentz Development. Mr. May further stated that due to robust enrollment the Campus does not have enough parking spaces for the time period that has been requested. After these comments, the motion to approve the requested usage of parking spaces at the McMahan Parking Garage was unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING A REQUEST FOR THE USAGE OF THE AQUARIUM PARKING GARAGE ON NOVEMBER 18, 2017, FROM THE FRIENDS OF TENNESSEE'S BABIES WITH SPECIAL NEEDS.

The next Item under New Business was discussion and consideration of approving a request for the usage of the Aquarium Parking Garage on November 18, 2017, from the Friends of Tennessee's Babies with Special Needs. Commissioner Helton made a motion to approve the request which was seconded by Commissioner Smith and then unanimously approved.

RESOLUTION NUMBER 940, A RESOLUTION OF THE CITY OF GATLINBURG, TENNESSEE DECLARING ITS INTENT TO PARTICIPATE IN THE TENNESSEE ADVENTURE TOURISM AND RURAL DEVELOPMENT ACT OF 2011 BY DEVELOPING A CERTIFIED

ADVENTURE TOURISM DISTRICT PLAN.

Item E under New Business was Resolution Number 940, a Resolution of the City of Gatlinburg, Tennessee declaring its intent to participate in the Tennessee Adventure Tourism and Rural Development Act of 2011 by developing a Certified Adventure Tourism District Plan. Commissioner Smith made a motion to approve the Resolution which was seconded by Commissioner Helton. The City Manager then explained that this Resolution is to authorize the City to apply to the State to become a recognized municipality in the Tennessee Adventure Tourism and Rural Development Program. The City Manager then asked the Building and Planning Director to further comment and Mr. Ball stated that the Resolution along with other required information is necessary to apply to the Department of Revenue and the Department of Tourism Development to be considered as a certified Adventure Tourism District and that this is the first step in the process. Mr. Ball further stated that this is related to outdoor businesses such as hiking, zip lining and kayaking and that these type of businesses would be eligible for tax credits from the Department of Revenue should the City receive this designation. After these comments, Resolution Number 940 was unanimously adopted.

ORDINANCE NUMBER 2516, AN ORDINANCE REPEALING THE GATLINBURG REGIONAL ZONING ORDINANCE, BEING ORDINANCE NUMBER 813, First Reading, (Passed Planning Commission 06/15/17).

The next Item under New Business was Ordinance Number 2516, an Ordinance repealing the Gatlinburg Regional Zoning Ordinance, being Ordinance Number 813, First Reading, (Passed Planning Commissioner 06/15/17). Commissioner Smith made a motion to approve the Ordinance which was seconded by Commissioner Helton and then unanimously adopted on First Reading.

DISCUSSION AND CONSIDERATION OF MAKING APPOINTMENTS TO THE MUNICIPAL PLANNING COMMISSION.

Item G under New Business was discussion and consideration of making appointments to the Municipal Planning Commission. Mayor Werner advised that Mrs. Jackie Leatherwood would remain as the Mayor's Designee and that Commissioner Smith remain as the Commission Representative. These reappointments were unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH THE EAST TENNESSEE DEVELOPMENT AGENCY FOR THE PROVISION OF LOCAL PLANNING ADVISORY SERVICES.

Item H under New Business was discussion and consideration of approving a contract with the East Tennessee Development Agency for the provision of Local Planning Advisory Services. Commissioner Helton made a motion to approve the Contract which was seconded by Commissioner Smith. The City Manager then stated that this is an extremely important aspect of the Planning function of the City and that the Building and Planning Director works very closely with this Agency along with Planning Commission and that the contract amount for FY2017-18 is \$9,383 and that is a very reasonable price for the support that the City receives from this Agency. After these comments, the motion to approve the Contract with the East Tennessee Development Agency was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT G. CAMPBELL & ASSOCIATES, L.P. RELATED TO THE STEPHENS DRIVE BRIDGE REPLACEMENT PROJECT.

The next Item under New Business was discussion and consideration of approving a Professional Services Agreement with Robert G. Campbell & Associates, L.P. related to the Stephens Drive Bridge Replacement Project. Commissioner Smith made a motion to approve the Agreement which was seconded by Commissioner Helton. The City Manager then asked the Public Works Director to explain and Mr. Henderson explained that this is a Professional Services Agreement for the design work on the Stephens Drive Bridge Replacement Project and that the City has received a Local Programs Grant to cover 98% of the cost and that the City's share is 2% with the exception of aesthetics and that the total estimated cost for the project is \$235,500 with the City share being \$29,210. After these comments, the motion to approve the Professional Services Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A 5311 RURAL TRANSPORTATION OPERATING ASSISTANCE GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION RELATED TO THE MASS TRANSIT DEPARTMENT.

Item J under New Business was discussion and consideration of approving a 5311 Rural Transportation Operating Assistance Grant Contract with the Tennessee Department of Transportation (TDOT) related to the Mass Transit Department. Commissioner Smith made a motion to approve the Contract which was seconded by Commissioner Helton. The City Manager then commented that this is a longstanding Grant that the City has received from TDOT for operating assistance and then asked the Finance Director to further explain and Mr. Holt stated that this is a reimbursement type of Grant and is in the amount of \$309,046 and that \$65,474 is the Federal share with \$243,572 being the State share and also the

amount for the Local match. After these comments, the motion to approve the Grant Contract with unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A GRANT CONTRACT WITH THE TENNESSEE HOUSING DEVELOPMENT AGENCY RELATED TO THE HOME INVESTMENT PARTNERSHIP PROGRAM.

Item K under New Business was discussion and consideration of approving a Grant Contract with the Tennessee Housing Development Agency related to the Home Investment Partnership Program. Commissioner Helton made a motion to approve the Grant Contract which was seconded by Commissioner Smith. The City Manager then commented that, a few weeks ago, City Commission approved the application process for this Grant and that this is the contract in the amount of \$500,000 specifically related to individual homes that were affected by the Wildfires and that the next Agenda item related to this and is a contract with Community Development Partners who are represented here this evening and that the contract amount of \$30,000 is included in the \$500,000 Grant. The City Manager then asked the Finance Director to further explain and Mr. Holt stated that Mr. Chris Oelgoetz is here with Community Development Partners and that the consultant's responsibilities include the management and administration of the Grant. After these comments, the motion to approve the Grant Contract with the Tennessee Housing Development Agency was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH COMMUNITY DEVELOPMENT PARTNERS, LLC, RELATED TO THE FY2017 HOME INVESTMENT PARTNERSHIP GRANT.

The last Item under New Business was discussion and consideration of approving a Contract with Community Development Partners, LLC, related to the FY2017 Home Investment Partnership Grant. Commissioner Helton made a motion to approve the Contract which was seconded by Commissioner Smith and then unanimously adopted.

UNSCHEDULED ITEMS:

Commissioner Don Smith:

- (1) Congratulated Mayor Mike Werner for being named the Mayor of the Year by the Tennessee Municipal League.

Commissioner Mike Helton:

- (1) Congratulated Mayor Werner for being named Mayor of the Year; and
- (2) Offered condolences to the Hugh Ogle Family due to his recent passing.

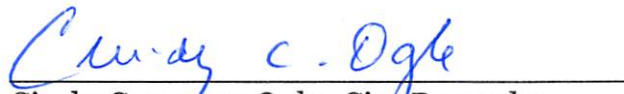
Mayor Mike Werner:

- (1) Thanked everyone for their kind works and sated that it is quite an honor to be recognized by the Tennessee Municipal League as Mayor of the Year; and,
- (2) Referenced the Benson family and the house unveiling that he and the City Manager recently attended and stated that God's Pit Crew did a wonderful job in rebuilding this house for the Benson's and also the bike shop and that it was built in approximately two weeks.

There being no further business to come before the City Commission, Commissioner Smith made a motion to adjourn. Commissioner Helton seconded the motion which was unanimously approved.



Mike Werner, Mayor



Cindy Cameron Ogle, City Recorder
/jv