

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday March 20, 2018 at 6:00 P.M. in the City Council Room. All members were present. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. The Building and Planning Director David Ball gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of February 27, 2018. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Vice Mayor Mark McCown and then unanimously adopted.

There were no Petitions or Communications from the Public.

There were no Reports of Boards or Committees.

The City Manager reported and/or requested:

(1) that she would like to announce that the Annual Easter Egg Hunt sponsored by the G.C.O.P.P. will be held on Saturday, March 31, at Mynatt Park and that children between the ages of 1 and 12 are invited to bring their Easter Baskets to Mynatt Park at noon to meet the Easter Bunny. The Easter Egg Hunt will begin at 1:00 p.m. and hotdogs and refreshments will be served and prizes will be given to the children; and,

(2) that she would also like to announce that the Gatlinburg Fire Department will have a Firewise Day Presentation on Tuesday, March 27, at the 1230 East Parkway Fire Hall. The event will take place from 6:00 p.m. to 8:00 p.m. and attendees will find information about Firewise practices, Ready Set Go Program, Emergency Notification Systems, Evasive and Native Plants, Brush Removal Guidelines, and Reforestation. Everyone in the community is invited to attend; and,

(3) that she would like to announce another upcoming event which is the Great Smoky Arts & Crafts Community Easter Show which will be held at the Gatlinburg Convention Center March 29-31. Admission is free and all are invited to attend; and

4) that she would also like to announce that there will be an Easter Sunrise Service at Ober Gatlinburg on Sunday, April 1. The Ober Tram will begin taking people to the top at 5:00 a.m. and the Service begins at 6:30 a.m. The tram ride is free and seating for the Service is provided; and

5) that she would like to announce the upcoming Smoky Mountain Trout Tournament which will be held on April 7 and 8 and is open to adults and children,

visitors and locals and for more information call 865-661-3474; and

6) that she would also like to announce that the 11<sup>th</sup> Annual Mountain Man Memorial March will be held on April 14. The March begins in downtown Gatlinburg at traffic light #3 and is a tribute to the fallen men and women of the Military; and

7) that she would also like to announce that the Smoky Mountain Wine Fest Weekend will be held April 13 and 14, on the Arrowmont Campus. The event includes samples from 16 wineries from across the State, food pairings, seminars, Gallery tours, and art demonstrations and for more information go to [Gatlinburg.com/events](http://Gatlinburg.com/events); and

8) Finally, that she would like to announce that Hands on Gatlinburg will be held April 13-16, and there will be more than 40 classes offered by working artists and crafters in the Great Smoky Arts and Crafts Community and for details, go to [Gatlinburg.com/events](http://Gatlinburg.com/events).

**ORDINANCE NUMBER 2523, AN ORDINANCE AMENDING THE FISCAL YEAR BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2018, BUDGET ORDINANCE, Second Reading (Passed First Reading 2/28/18)**

The first Item under Old Business was Ordinance Number 2523, an Ordinance amending the Fiscal Year Budget beginning July 1, 2017, and ending June 30, 2018, Budget Ordinance, Second Reading (Passed First Reading 2/28/18). Vice Mayor McCown made a motion to approve the Ordinance which was seconded by Commissioner Smith. Ordinance Number 2523 was then unanimously adopted on Second and Final Reading.

**ORDINANCE NUMBER 2524, AN ORDINANCE AMENDING THE MUNICIPAL CODE BY ADDING SUBSECTIONS AND SUBSTITUTING SECTION R313.3 REGARDING AUTOMATIC SPRINKLER SYSTEMS IN TOWNHOUSES AND DELETING SECTION 313.2 OF THE INTERNATIONAL RESIDENTIAL CODE RELATED TO SPRINKLER REQUIREMENTS IN ONE AND TWO FAMILY DWELLINGS, Second Reading (Passed First Reading 2/28/18)**

The last item under New Business was Ordinance Number 2524, an Ordinance amending the Municipal Code by adding subsections and substituting Section R313.3 regarding automatic sprinkler systems in townhouses and deleting Section 313.2 of the International Residential Code related to sprinkler requirements in

one and two family dwellings, Second Reading. (Passed First Reading 2/28/18). Commissioner Hannah Harper made a motion to approve the Ordinance which was seconded by Vice Mayor McCown. Ordinance Number 2524 was then unanimously adopted on Second and Final Reading.

**ORDINANCE NUMBER 2525, AN ORDINANCE AMENDING THE MUNICIPAL ZONING ORDINANCE BY RECLASSIFYING PARCEL 29 OF TAX MAP 126L, GROUP D, LOCATED AT 213 SILVERBELL LANE FROM R-1A TO R-1, FIRST READING (PASSED PLANNING COMMISSION 2/15/18)**

Item A under New Business was Ordinance Number 2525, an Ordinance amending the Municipal Zoning Ordinance by reclassifying Parcel 29 of Tax Map 126L, Group D, located at 213 Silverbell Lane from R-1A to R-1, First Reading (Passed Planning Commission 2/15/18). Commissioner Smith made a motion to approve Ordinance 2525 which was seconded by Vice Mayor McCown. Vice Mayor McCown asked if the property in question was a small parcel. The City Manager asked the Building and Planning Director David Ball to give an explanation. Mr. Ball stated that the property is a small lot, just over 1,000 square feet, in an older subdivision and is bound by other lots that are zoned R-1. Mr. Ball continued by explaining that the difference between R-1 and R-1A is that R-1 zoning allows for overnight rentals whereas R-1A does not. Mr. Ball further stated that notifications were sent out to all the property owners in the R-1A district and no negative feedback was received. After these comments, the motion to approve Ordinance Number 2525 on First Reading was unanimously adopted.

**DISCUSSION AND CONSIDERATION OF APPROVING RENEWAL OF THE UNITED HEALTHCARE HEALTH INSURANCE PLAN FOR THE PERIOD BEGINNING MAY 1, 2018 THROUGH APRIL 30, 2019.**

Item B under New Business was discussion and consideration of approving renewal of the United Healthcare Health Insurance Plan for the period beginning May 1, 2018 through April 30, 2019. The City Manager commented that there have been some last minute developments in regards to this renewal and that a proposal from a different company was received late Friday afternoon after the Agenda packages had been prepared and additional time is needed to carefully review that proposal. The City Manager continued that this proposal would represent a significant savings for the City and she recommended that no action be taken at this time. The City manager concluded by stating that she would like to bring it before the Board of Commissioners at the April meeting once a more thorough review had been completed. It was the consensus of City Commission to do as the City Manager recommended.

**DISCUSSION AND CONSIDERATION OF APPROVING RENEWAL OF THE BLUE CROSS DENTAL INSURANCE PLAN FOR THE PERIOD BEGINNING MAY 1, 2018 THROUGH APRIL 30, 2019.**

Item C under New Business was discussion and consideration of approving renewal of the Blue Cross Dental Insurance Plan for the period beginning May 1, 2018 through April 30, 2019. Vice Mayor McCown made a motion to approve the renewal of the Blue Cross Dental Insurance Plan for the period beginning May 1, 2018 through April 30, 2019 which was seconded by Commissioner Smith. The City Manager asked Finance Director Robert Holt to review the renewal and Mr. Holt stated that there would be a 0% increase in cost and no disruption to employee coverage. After these comments, the motion to approve renewal of the Blue Cross Dental Insurance Plan for the period beginning May 1, 2018 through April 30, 2019 was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT FOR SERVICES WITH THE AMERICAN LEGION POST 202.**

Item D under New Business was discussion and consideration of approving a contract for services with the American Legion Post 202. Commissioner Harper made a motion to approve the contract for services which was seconded by Commissioner Smith. The City Manager commented that the funding for this is in the Budget Amendment Ordinance which was approved earlier this evening and is basically a technicality of the process the City goes through in order to be able to give monetary donations to non-profit organizations. The City Manager further stated that the contract would allow for \$5,000 which would be used to support the American Legion Post 202 Honor Guard Program. After these comments, the motion to approve the contract for services with the American Legion Post 202 was unanimously adopted.

**DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #1 RELATED TO THE BASKINS CREEK CULVERT REPAIR PROJECT.**

Item E under New Business was discussion and consideration of approving Change Order #1 related to the Baskins Creek Culvert Repair Project. Commissioner Smith made a motion to approve the Change Order which was seconded by Commissioner Harper. The City Manager then commented that this is simply a change in schedule and represents no change in cost. The City Manager further stated that due to rain and high water events that occurred in January and February, the contractor was not able to get the work done during that time period. The City Manager continued that this will change the work start date to April 9 with a completion date in May prior to Memorial Day so that the work will not

interfere with Spring break or Easter. Vice Mayor McCown asked if this would mean a lane would be closed on River Road to which Public Works Director Larry Henderson replied that there would be a lane closure on River Road as well as the sidewalk closure on the Mountain Mall side. After these comments, the motion to approve Change Order #1 related to the Baskins Creek Culvert Repair Project was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING AN AGREEMENT WITH CDM SMITH, INC., RELATED TO THE US-321 MULTI MODAL SAFETY UPGRADES AND TROLLEY STOP PROJECT.**

Item F under New Business was discussion and consideration of approving an Agreement with CDM Smith, Inc., related to the US-321 Multi Modal safety upgrades and Trolley Stop Project. Vice Mayor McCown made a motion to approve the Agreement which was seconded by Commissioner Harper. The City Manager commented that this is a grant project that the City was awarded and asked Public Works Director Larry Henderson and Mr. Jeff Mize of CDM Smith, Inc. to give an overview. Mr. Henderson explained that CDM Smith, Inc., would be responsible for surveying, design, construction administration, and construction engineering inspection. Mr. Henderson further stated that in order to bring costs in line, that Section 7 of the Contract, PED signals at the Ridge Road intersection should be eliminated. Mr. Henderson continued that this would leave improvements to five mid-block crosswalks on Highway 321, the Roaring Fork intersection, and at Rocky Top Sports World Boulevard. Mr. Henderson further stated that the crosswalk at Rocky Top Sports World Boulevard would connect with several hundred feet of ADA compliant sidewalk that would also connect to the trolley stop in front of the Rocky Top Sports World building. Mr. Henderson concluded that the contract amount reflecting the elimination of Section 7, would be \$157,025.00. The City Manager stated that there is a Project account set up for this and that the Grant covers 95% of the Project costs. Mr. Mize stated that the original Project did not include as much ADA work as is now required and that is why there have been some adjustments made to the scope of the Project. After these comments, the Agreement with CDM Smith, Inc., related to the US-321 Multi Modal safety upgrades and Trolley Stop Project was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING THE 5311 RURAL TRANSPORTATION OPERATING ASSISTANCE GRANT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION.**

Item G under New Business was discussion and consideration of approving the 5311 Rural Transportation Operating Assistance Grant with the Tennessee Department of Transportation. Commissioner Smith made a motion to approve the Grant which was seconded by Vice Mayor McCown. The City Manager

commented that this is a longstanding grant that the City receives from TDOT for the Mass Transit System and is a very significant part of the revenue that comes into that Fund. The City Manager then asked Finance Director Robert Holt to give an overview. Mr. Holt stated that this is an operating grant between the City and TDOT which is reviewed annually and that the City reports to TDOT quarterly on the operation of the Mass Transit Department and then gets reimbursed by TDOT. Mr. Holt concluded that TDOT does sometimes allow a reallocation of funds that are unused which is a good thing. After these comments, 5311 Rural Transportation Operating Assistance Grant with the Tennessee Department of Transportation was unanimously approved.

**RESOLUTION NUMBER 949 CALLING FOR AN ELECTION TO FILL THE UNEXPIRED TERM OF A VACANCY ON THE GATLINBURG BOARD OF COMMISSIONERS.**

Item H under New Business was Resolution Number 949 calling for an election to fill the unexpired term of a vacancy on the Gatlinburg Board of Commissioners. Vice Mayor Mark McCown made a motion to approve the Resolution which was seconded by Commissioner Smith. The City Manager commented that the City will ask the Sevier County Election Commission to allow the Special Election, that is required by the City Charter, to piggyback on the August 2 County General and State Primary Elections. The City Manager further stated that the City would still have to pay for the required advertising, and would not incur other Election costs such as poll workers. and that this would save the City a few thousand dollars. After these comments, Resolution Number 949 calling for an election to fill the unexpired term of a vacancy on the Gatlinburg Board of Commissioners was unanimously approved.

**UNSCHEDULED ITEMS:**

**Commissioner Hannah Harper:**

(1) Commissioner Harper commented that she would like to offer her condolences to the Hays family and she will miss Jerry Hays on the Board of Commissioners.

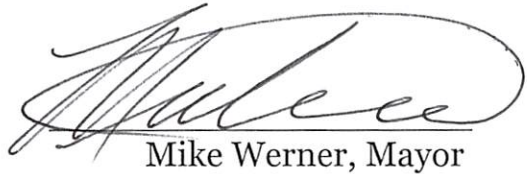
**Vice Mayor Mark McCown**

(1) Vice Mayor McCown commented that he would like to send his condolences to the Jeff Ownby family on the death of both their Mother and Father just a few days apart and that he was thinking of them and praying for them.

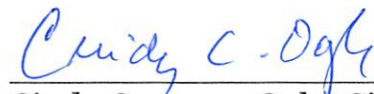
**Mayor Mike Werner**

(1) Mayor Werner commented that he would like to offer his condolences to the Jeff Ownby family and stated that they are such good people. Mayor Werner further stated that it is such an unusual happening to lose both parents in such a short amount of time and he sends his sympathy and prayers to the family.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.



Mike Werner, Mayor

  
Cindy Cameron Ogle, City Recorder  
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