

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday December 12, 2017 at 6:00 P.M. in the City Council Room. All members were present with the exception of Commissioner Jerry Hays and Commissioner Hannah Helton. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Finance Director Robert Holt gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of November 7, 2017. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Vice Mayor Mark McCown and then unanimously adopted.

There were no Petitions or Communication from the Public or Items from the Audience.

Regarding Reports of Boards and Committees, Mayor Werner presented the Environmental Design Review Board Awards as follows: **SIGN DESIGN EXCELLENCE - Certificate Awards** – Alamo Steakhouse, Rowdy Bear Mountain and Anakeesta; Award **Winner** – Reagan Terrace Mall; **NEW BUILDING DESIGN EXCELLENCE - Certificate Awards** – Rowdy Bear Mountain, J.O.E. & Pop's Sub Shoppe and Fairfield Inn & Suites; **Award Winner** – Anakeesta; **LANDSCAPING EXCELLENCE - Certificate Awards** - Hampton Inn, Fairfield Inn & Suites and J.O.E. & Pop's Sub Shoppe; **Award Winner** – Anakeesta.

The City Manager reported and/or requested:

(1) that she would like to do a reminder of the New Year's Eve Fireworks Show and Ball Drop on December 31, 2017, and stated that everyone is invited to ring in the New Year at the Space Needle located at traffic light #8 and that the family friendly event will feature dance music beginning at 10:00 P.M.; and,

(2) that she would like to announce that the January 2, 2018, City Commission meeting is cancelled and that the next scheduled City Commission meeting will be held on Tuesday, January 16, 2018.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH CHARLES BLALOCK AND SONS, INC., RELATED TO THE BASKINS CREEK CULVERT REPAIR PROJECT.

Item A under New Business was discussion and consideration of approving a Contract with Charles Blalock and Sons, Inc., related to the Baskins Creek Culvert Repair Project. Vice Mayor McCown made a motion to approve the Contract which

was seconded by Commissioner Smith. The City Manager then commented that this was a single bid and that this is a Project that has been funded in the last two previous Budget cycles and stated that the contract is for \$189,669.71 and that there is \$197,000 in the Project account and then asked the Public Works Director to further explain. Mr. Henderson stated that this Project is to repair damage around some tiles and further stated that this is a Project that is needed to repair drainage in this area and that this is a sixty day contract that will require a lane closure going up River Road for the duration of the contract and that the work should take place fairly quickly and that the timing of the Project is so that it will occur in a slower time of year. Mr. Henderson further explained that the location of the project is underneath Parkway at the triangle, across from Ripley's Aquarium and that it is where the culverts come out from Baskins Creek into the West Prong of the Little Pigeon River. After these comments, the motion to approve the contract was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #2 TO PORTLAND UTILITIES COMPANY, LLC, RELATED TO SEWER REHABILITATION PROJECTS IN VARIOUS AREAS OF THE CITY.

Item B under New Business was discussion and consideration of approving Change Order #2 to Portland Utilities Company, LLC, related to sewer rehabilitation projects in various areas of the City. Commissioner Smith made a motion to approve the Change Order which was seconded by Vice Mayor McCown. The City Manager commented that this is the final change order as it relates to sewer rehabilitation Projects that have occurred behind City Hall, on Airport Road and on River Road. The City Manager further stated that this change order represents a decrease in the amount of \$30,341.92 and then asked the Utilities Manager to further explain. Mr. Phelps stated that a majority of the decrease was due to \$20,000 in contingencies that did not have to be used and that there were a few minor additions and subtractions due to the unit footage of sewer lines and the rehabilitation of manholes that brought the decrease to just over \$30,000. After these comments, the motion to approve Change Order #2 to Portland Utilities Company, LLC was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONCESSION AND CATERING CONTRACT WITH PROOF OF THE PUDDING FOR THE CONVENTION CENTER.

The next Item under New Business was discussion and consideration of approving a Concession and Catering Contract with Proof of the Pudding for the Convention Center. Vice Mayor McCown made a motion to approve the Contract which was seconded by Commissioner Smith. The City Manager commented that there are

representatives from Proof of the Pudding (PROOF) in attendance and that Scott Murphy the Assistant Building Manager of the Convention Center along with the Convention and Visitors Bureau President/CEO Mark Adams were also in attendance. The City Manager further stated that the Convention Center Manager Debbie Orsburn and the Director of Sales Manager Dave Eslinger were also on the selection Committee that is recommending PROOF for the concession and catering services at the Convention Center. The City Manager then asked Mark Adams to further explain and he stated that PROOF is the best fit for Gatlinburg and that if any problems arise, they are directly addressed by the owners of the Company and stated that PROOF received great references from multiple venues. Mr. Scott Murphy then stated that PROOF has the same vision for the Convention Center and that they are a regional company and only two hours away. Mr. Adams then introduced Mr. Adam Noyes, President, Mr. Ben Witte, Sr. Vice President and Vagn Nielsen, Executive Chef. Mr. Noyes stated that the company specializes in exclusive venue management in twenty-six facilities across the Southeast and that there is much opportunity to grow business here. Vice Mayor McCown asked as to workforce and how they will deal with that and Mr. Noyes replied that they will host job fairs and work with local Walters State Community College students and that the General Manager and Executive Chef positions will be filled from outside the market. Mr. Witte and Mr. Nielsen then introduced themselves and stated that they will do great food and provide great service. After these comments, the motion to approve a Concession and Catering Contract with Proof of the Pudding for the Convention Center was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN AMERICANS WITH DISABILITIES (ADA) LETTER RELATED TO THE CITY'S ADA TRANSITION PLAN.

Item D under New Business was discussion and consideration of approving an Americans with Disabilities (ADA) letter related to the City's ADA Transition Plan. Vice Mayor McCown made a motion to approve the letter which was seconded by Commissioner Smith. The City Manager then commented that this item and the next item are direct results of Federal Transit Authority and Tennessee Department of Transportation requirements and that it is important to keep in compliance with these agencies as they provide significant grant monies for the Mass Transit System. The City Manager then asked the Finance Director to explain and he proceeded to do so and stated that there is a timetable within which the City has to do certain things related to the ADA. Mr. Holt further stated that the City is in the process of reviewing proposals from consulting companies to aid the City in complying with the ADA guidelines and that nine proposals were received. Mr. Holt concluded that this information is what is being explained in the letter and it does require full Commission approval. After these comments, the motion to approve the ADA letter was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN UPDATE TO THE CITY'S DRUG AND ALCOHOL TESTING POLICY.

The next Item under New Business was discussion and consideration of approving an update to the City's Drug and Alcohol Testing Policy. Commissioner Smith made a motion to approve the update which was seconded by Vice Mayor McCown. The Finance Director explained that the update also has a calendar year end deadline and is necessary to update the Policy to reflect that the City will follow Federal guidelines related to the types of drugs and frequency for testing to occur. After these comments, the motion to approve the update to the City's Drug and Alcohol Testing Policy was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING THE USAGE OF THE COMMUNITY CENTER AND MILLS PARK FOR THE SEVIER COUNTY SCHOOL SYSTEM FUN AND FITNESS DAY EVENT ON MAY 17, 2018.

The last Item under New Business was discussion and consideration of approving the usage of the Community Center and Mills Park for the Sevier County School System Fun and Fitness Day Event on May 17, 2018. Vice Mayor McCown made a motion to approve the usage which was seconded by Commissioner Smith and then unanimously approved.

UNSCHEDULED ITEMS:

Commissioner Don Smith:

- (1) Congratulated the Environmental Design Review Board (EDRB) Award recipients; and,
- (2) Wished everyone a Merry Christmas and a Happy New Year.

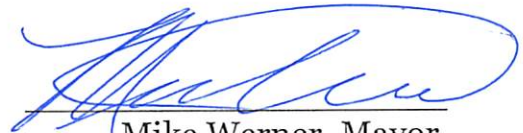
Vice Mayor Mark McCown:

- (1) Also congratulated the EDRB Award recipients; and,
- (2) Stated that he is looking forward to having Proof of the Pudding at the Convention Center; and,
- (3) Wished everyone a Merry Christmas.

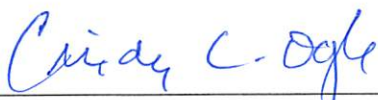
Mayor Mike Werner:

- (1) Echoed the above regarding the EDRB Awards and Proof of the Pudding; and,
- (2) Wanted to wish everyone a very Merry Christmas and a prosperous New Year.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.



Mike Werner, Mayor



Cindy Cameron Ogle, City Recorder
/jv