

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday July 17, 2018 at 6:00 P.M. in the City Council Room. All members were present. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. The Building and Planning Director David Ball gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of June 19, 2018. Vice Mayor Mark McCown made a motion to approve the Minutes which was seconded by Commissioner Hannah Helton Harper and then unanimously adopted.

Mayor Werner then recognized the Boys and Girls Club of the Smoky Mountains CEO Mark Ross. Mr. Ross introduced Club Member Hannah Maurice, who has achieved the Boys and Girls Club's highest honor - the Youth of the Year Award, and she proceeded to address the Board of Commissioners and audience. After Ms. Maurice had concluded her presentation, there was a standing ovation and Mayor Werner thanked her as well as Mr. Ross for their work with the Boys and Girls Club. Mr. Ross then thanked the City for their investment in the Boys and Girls Club.

Mayor Werner then recognized Ms. Genie Brabham who had signed up prior to the meeting and asked questions and made comments related to the Wildfires Memorial. The Mayor responded that the City Manager will provide an update on the Memorial Project in her Report this evening.

Mayor Werner then presented service awards to Adam Rose of the Police Department who received his 25 year watch and to Don Shannon of the Recreation Department who has celebrated 20 years with the City and received a clock recognizing those years of service.

Regarding Reports of Boards and Committees was the Gatlinburg Convention and Visitors Bureau (GCVB) Second Quarter Report presentation by President/CEO Mark Adams who stated that the Second Quarter focus was on Marketing and making sure that Gatlinburg was well positioned early in the year in preparation for the Summer tourist season. Mr. Adams proceeded to review highlights which included key meetings with Allegiant Airlines and Sevier County Economic Council. Mr. Adams continued that the Finance Department has successfully completed their annual audit and that the audit was satisfactory with no action needed by the Organization. Mr. Adams continued by giving highlights of the Second Quarter events including Hands on Gatlinburg, which was held April 13-15, 2018, and Gatlinburg Winefest, which was held at Arrowmont School of Arts and Crafts on April 14, 2018. Mr. Adams then reviewed the increases in revenues related to the Convention Center and further stated that the future Convention Center estimated attendance was confirmed at 39,381 and added that new event

bookings are up from the Second Quarter of 2017. Mr. Adams then gave Visitor Services information stating that there was an increase of 3,690 visitors from 2017 to 2018. Mr. Adams concluded by highlighting the Marketing and Public Relations information for the Second Quarter including that there are two billboards, located at one of the busiest interchanges in Atlanta, with the Gatlinburg and Dollywood logos encouraging commuters to visit the Smoky Mountains and that Tripping.com listed Gatlinburg as the 17<sup>th</sup> most popular vacation destination in the United States.

The City Manager reported and/or requested:

(1) that she would like to begin by giving an update on the Memorial/Tribute Project. The City Manager stated that the City and the County have jointly provided initial funding in the amount of \$453,000 to begin the first phases of the Project and that includes acquiring property on which to place the Memorial and Tribute. The City Manager further stated that appraisals of the four tracts of property have been completed and review of those appraisals, as required by the Tennessee Department of Transportation (TDOT), is in process. The City Manager continued that a joint committee of City and County Staff members went to Nashville in late April and met with members of TDOT to discuss the possibility of receiving a Transportation Alternatives Grant that can cover up to 80% of construction costs of the Project. The City Manager further stated that based on that meeting and TDOT's positive reception to the Project, the City and County are very hopeful that they will receive an early announcement related to an award and funding for the Project. The City Manager continued that the Transportation Alternatives Grant can provide significant funding for a Project of this magnitude and the City and County are working with the State on this grant opportunity for the Memorial and the goal is to have a groundbreaking ceremony around the anniversary of the Wildfires with the Project being completed in approximately nine months; and,

(2) that she like to take this opportunity to announce that the Community Center will be closed from Monday, August 6, through Sunday, August 12, 2018, for the annual maintenance week. All of the wood floors will be refinished and painting will be done throughout the building as needed and the Community Center will reopen at 6:00 a.m. on Monday, August 13, 2018; and

(3) that she would like to remind everyone that there is still time to register for Police Camp which will be happening the week of July 23-27, and for more information to call the Gatlinburg Police Department.

**DISCUSSION AND CONSIDERATION OF APPROVING A CERTIFICATE OF GOOD MORAL CHARACTER TO CORBIN DEBERRY,**

**D/B/A SPLIT RAIL EATS, LLC, 849 GLADES ROAD, SUITE 1B1.**

Item A under New Business was discussion and consideration of approving a Certificate of Good Moral Character to Corbin DeBerry, D/B/A, Split Rail Eats, LLC, 849 Glades Road, Suite 1B1. Vice Mayor McCown made a motion to approve the Certificate of Good Moral Character which was seconded by Commissioner Don Smith and then unanimously approved.

**ORDINANCE NUMBER 2530, AN ORDINANCE AMENDING THE ZONING ORDINANCE BY RECLASSIFYING PARCEL 21 OF TAX MAP 126L, GROUP A, LOCATED AT 253 SILVERBELL LANE FROM R-1A TO R-1, First Reading (Disapproved by Planning Commission 6/21/18)**

Item B under New Business was Ordinance Number 2530, an Ordinance amending the Zoning Ordinance by reclassifying Parcel 21 of Tax Map 126L, Group A, located at 253 Silverbell Lane, First Reading (Disapproved by Planning Commission 6/21/18). Vice Mayor McCown made a motion to disapprove the Ordinance based upon the Planning Commission recommendation, which was seconded by Commissioner Harper. Ordinance Number 2530 was then unanimously disapproved.

**DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #2 TO THE FRIZZELL CONSTRUCTION COMPANY, INC., CONTRACT RELATED TO THE DIGESTER TWO REHABILITATION PROJECT.**

Item C under New Business was discussion and consideration of approving Change Order #2 to the Frizzell Construction Company, Inc., Contract related to the Digester Two Rehabilitation Project. Commissioner Smith made a motion to approve the Change Order which was seconded by Vice Mayor McCown. The City Manager commented that this Item as well as the next Item are associated with the Digester Two Rehabilitation Project and these are Items to close out the Project. The City Manager further stated that the Change Order is in the amount of \$28,000 and there are sufficient monies in the Project account to cover that amount. The City Manager continued that the Amendment to the McGill Contract is in the amount of \$55,000 and there will be liquidated damages assessed associated with the Project due to the Contractor not meeting the substantial completion deadline. The City Manager further stated that the Change Order does add sixty days to the Project, and that the liquidated damages assessed will cover the cost of the additional work that was necessary on behalf of the Engineering Consultant. The City Manager asked Utilities Manager Dale Phelps if he had anything to add to which Mr. Phelps replied that she had covered it very well and just reiterated that the Change Order is to accommodate items necessary to

complete the Project as well as the deletion of some unnecessary items. The City Manager added that this was a very important improvement for the Sewer Plant. After these comments, the motion to approve Change Order number two to the Frizzell Construction Company, Inc., Contract was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING AN AMENDMENT TO THE MCGILL ASSOCIATES ENGINEERING AGREEMENT RELATED TO THE DIGESTER TWO PROJECT.**

Item D under New Business was discussion and consideration of approving an Amendment to the McGill Associates Engineering Agreement related to the Digester Two Project. Vice Mayor McCown made a motion to approve the Amendment which was seconded by Commissioner Harper and then unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING AN AGREEMENT FOR ENGINEERING SERVICES WITH DLZ NATIONAL, INC., FOR AN ADA TRANSITION PLAN.**

Item E under New Business was discussion and consideration of approving an Agreement for Engineering Services with DLZ National, Inc. for an ADA Transition Plan. Commissioner Harper made a motion to approve the Agreement which was seconded by Commissioner Smith. The City Manager commented that this was reviewed with City Commission yesterday at the all day Budget meeting and as discussed, in the previous year's Budget, \$50,000 was appropriated to do this Project that is required by TDOT. The City Manager further stated that it is extremely important that the City does what TDOT requires as TDOT's role in the City, especially in the Mass Transit Department, is extremely important. The City Manager continued that the new Budget presented yesterday has an additional \$100,000 appropriated. In the process of soliciting proposals for this work, it was discovered that it was going to cost more in the neighborhood of \$150,000. The City Manager asked Finance Director Robert Holt to further explain. Mr. Holt stated that this is a process that has been ongoing for several months and that he, Public Works Director Larry Henderson and Human Resources Manager Michele Diebold have attended meetings, solicited proposals, and looked at nine different companies. Mr. Holt further stated that out of those nine companies, the field was narrowed down to four companies and those companies went through interviews and extensive question and answer sessions. Mr. Holt continued that the City felt that DLZ was the company that was the best fit for this Project and further stated that the City has to show significant progress to TDOT by September of this year and have the assessment completed by December of 2019. After these comments, the Agreement for Engineering Services with DLZ National, Inc., for an ADA Transition Plan was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING THE RENEWAL OF LONG TERM DISABILITY INSURANCE WITH LINCOLN FINANCIAL GROUP.**

Item F under New Business was discussion and consideration of approving the renewal of Long Term Disability Insurance with Lincoln Financial Group. Vice Mayor McCown made a motion to approve the renewal which was seconded by Commissioner Smith. The City Manager commented that this is a very slight increase in the Long Term Disability Insurance of one cent per employee per month. The City Manager asks Robert Holt to further explain. Mr. Holt states that the cost of the actual increase is \$82 per month Citywide. Mr. Holt further stated that this is a benefit that the City has offered for many years and that Lincoln Financial Group is the present Provider and this would be for a two year extension. Mr. Holt concluded by stating that the City has been pleased with the performance of Lincoln Financial Group and Staff recommends this extension. After these comments, the motion to approve the renewal of Long Term Disability Insurance with Lincoln Financial Group was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING A GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR OPERATING ASSISTANCE FOR THE MASS TRANSIT DEPARTMENT.**

Item G under New Business was discussion and consideration of approving a Grant Contract with the Tennessee Department of Transportation for Operating Assistance for the Mass Transit Department. Commissioner Smith made a motion to approve the Grant Contract which was seconded by Commissioner Harper. The City Manager commented that this is an Annual Operating Assistance Grant that the City has received from TDOT for many years and is very important to the funding of the Trolley Operations. After these comments, the motion to approve a Grant Contract with the Tennessee Department of Transportation for Operating Assistance for the Mass Transit Department was unanimously approved.

**ORDINANCE NUMBER 2528, AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATION FOR THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019, AND TO CARRY FORWARD APPROPRIATIONS FOR PRIOR YEAR ENCUMBRANCES, First Reading.**

Item H under New Business was Ordinance Number 2528, an Ordinance making

and fixing the Annual Appropriation for the several Departments of the City for the Fiscal Year beginning July 1, 2018, and ending June 30, 2018, and to carry forward Appropriations for prior year encumbrances, First Reading. Commissioner Smith made a motion to approve the Ordinance which was seconded by Commissioner Harper and then unanimously adopted on First Reading.

**ORDINANCE NUMBER 2529, A PROPERTY TAX LEVYING ORDINANCE FOR THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2018, AND ENDING JUNE 30, 2019, First Reading.**

Item I under New Business was Ordinance Number 2528, a Property Tax Levying Ordinance for the City for the Fiscal Year beginning July 1, 2018, and ending June 30, 2018, First Reading. Vice Mayor McCown made a motion to approve the Ordinance which was seconded by Commissioner Smith and then unanimously adopted on First Reading.

**UNSCHEDULED ITEMS:**

**Commissioner Don Smith:**

(1) Commissioner Smith commented that there was a lot of information at yesterday's all day Budget meeting and he would like to thank the City Manager and Finance Director and their Staff for doing an excellent job.

**Commissioner Hannah Helton Harper:**

(1) Commissioner Harper commented that she would like to agree with Commissioner Smith in saying that the City Manager and Finance Director did a great job with the Budget meeting.

(2) Commissioner Harper also commented that she would like to congratulate Adam Rose and Don Shannon for their service to the City and Hannah Maurice for her achievements.

**Vice Mayor Mark McCown:**

(1) Vice Mayor McCown commented that the City Manager and Finance Director did a great job on the Budget and that he really appreciates their hard work.

(2) Vice Mayor McCown also commented that Anakeesta is a first class operation and that the Bob and Karen Bentz have done a fantastic job.

**Mayor Mike Werner**

(1) Mayor Werner commented that he would like everyone to continue to keep Boston Smith and his family in their prayers.

(2) Mayor Werner also stated that he would like to congratulate Adam Rose, Don Shannon, and Hannah Maurice on their achievements and stated that they are very impressive folks and that we are blessed to have them in our community and City.

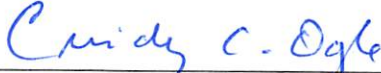
(3) Mayor Werner commented that the AAU Fifth Grade Girls National Championship was held at Rocky Top Sports World and recognized Lori Moore for an amazing event. Ms. Moore stated that there were teams from 17 states that were here for five days and most were first time visitors to the City. Recreation Director Marty Nicely commented that he had encountered some of the AAU folks and they said that RTSW was spectacular, that the staff at the restaurants and other venues in Gatlinburg had been great and they were already working on booking a return trip.

(4) Mayor Werner recognized the Boy Scouts in the audience who were working to earn their Communication Badges and thanked them for being there.

(5) Mayor Werner commented that the City Manager and Finance Director did a tremendous job on the Budget meeting and that the food prepared by Proof of the Pudding was the best he has ever had in any Convention Center. Mayor Werner further stated that we have a great City with great City employees.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.

  
Mike Werner, Mayor

  
Cindy Cameron Ogle, City Recorder/cl