

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday November 7, 2017 at 6:00 P.M. in the City Council Room. All members were present. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Mayor Werner then welcomed Commissioner Hannah Helton. Finance Director Robert Holt gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of October 17, 2017. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Vice Mayor Mark McCown and then unanimously adopted.

Regarding Petitions and Communication from the Public and Items from the Audience, Mayor Werner recognized Ms. Cheryl Refsland who had questions related to the AT&T Contract that was on the Agenda and the City Manager responded that this contract is for all the City Facilities which includes City Hall, the Service Center, the Utilities Maintenance Building and the Water Department and is strictly for phone and internet services.

There were no Reports of Boards or Committees.

The City Manager reported and/or requested:

(1) that she would like to begin by giving an update on Phase 2 of the Emergency Notification System and advise that the installation for Phase 2 should begin during the first week of December and that the installation has been delayed due to the impact that hurricanes have placed upon the suppliers of the equipment; and,

(2) that she would like to remind everyone that the City along with Sevier County will hold a memorial ceremony on Tuesday, November 28, 2017, in observance of the one year anniversary of the Wildfires and that the ceremony will honor those who lost their lives, recognize the first responders and give thanks for the progress made on the community's recovery in the year following the disaster. The City Manager further stated that the ceremony will also include an announcement about a lasting memorial to remember the 14 who perished on November 28, 2016, and that the community is invited to the service which will be held at 5:00 P.M. November 28, 2017, at the Rocky Top Sports World Complex at 1870 Sports World Blvd, the venue that helped thousands of Gatlinburg residents and visitors as the community relief shelter in the days following the devastating Wildfires; and,

(3) that she would also like to remind everyone that the Winter Magic Kickoff and Chili Cook-Off is tomorrow, November 8, 2017, from 5:00 to 8:00 P.M. and

that the entertainment includes Jimbo Whaley and the Grassabillies. The City Manager further stated that the Kickoff Ceremony will be at 6:00 P.M. and that the event is in a new location at 705 Parkway and that the event is free, and if you wish to sample chili, a spoon for sampling is just \$10; and,

(4) finally, that she would like to recognize City Employees that received 20 and 25 year Service Awards and stated that those recipients are Denise Hilton of the Finance Department and Mike Collins of the Street Department for 25 years of service and Paul Moyers of the Utilities Department for 20 years of service to the City.

ORDINANCE NUMBER 2519, AN ORDINANCE TO AMEND ZONING ORDINANCE NO. 830, AND FURTHER BEING AN ORDINANCE TO RECLASSIFY PARCELS 6 AND 7 OF TAX MAP 126N, GROUP G, LOCATED ON TRENTHAM LANE FROM R-3 (HIGH DENSITY RESIDENTIAL) DISTRICT TO C-2 (GENERAL BUSINESS) DISTRICT, Public Hearing and Second Reading, (Passed First Reading 10/17/17 and Planning Commission 09/21/17).

Item A under New Business was Ordinance Number 2519, an Ordinance to amend Zoning Ordinance No. 830, and further being an Ordinance to reclassify parcels 6 and 7 of Tax Map 126N, Group G, located on Trentham Lane from R-3 (High Density Residential) District to C-2 (General Business) District, Public Hearing and Second Reading, (Passed First Reading 10/17/17 and Planning Commission 09/21/17). Commissioner Smith made a motion to approve the Ordinance which was seconded by Vice Mayor McCown. Mayor Werner then opened the Public Hearing and, there being no comments, closed the Public Hearing. Ordinance Number 2519 was then unanimously adopted on Second and Final Reading.

ORDINANCE NUMBER 2521, AN ORDINANCE TO AMEND ORDINANCE NUMBER 2511 AND FURTHER BEING AN ORDINANCE TO EXTEND THE DEADLINE FOR REMOVAL OF DEBRIS FROM WILDFIRE DAMAGED PROPERTIES AND TO FURTHER DEFINE WHEN COMPLIANCE OCCURS FOR SAID REMOVAL, Second Reading, (Passed First Reading 10/17/17).

Item B under Old Business was Ordinance Number 2521, an Ordinance to amend Ordinance Number 2511 and further being an Ordinance to extend the deadline for removal of debris from wildfire damages properties and to further define when compliance occurs for said removal, Second Reading, (Passed First Reading 10/17/17). Vice Mayor McCown made a motion to approve the Ordinance which was seconded by Commissioner Smith. The City Manager then explained that this is to extend the deadline to December 31, 2017, and that there is a program under

FEMA that is called Private Property Debris Removal Program (PPDR) and that there are approximately 50 properties in the City limits and 50 properties in the County that will qualify for the Program and that this has been a slow process and that based upon the last update given by the Building and Planning Director, it was determined that the time frame should be expanded to allow the property owners that can qualify for the PPDR Program the opportunity to do so. After these comments, Ordinance Number 2521 was unanimously adopted on Second and Final Reading.

ORDINANCE NUMBER 2522, AMENDING THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017, Second Reading, (Passed First Reading 10/17/17).

The last Item under Old Business was Ordinance Number 2522, amending the Appropriation Ordinance for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, Second Reading, (Passed First Reading 10/17/17). Commissioner Smith made a motion to approve the Ordinance which was seconded by Vice Mayor McCown. Vice Mayor McCown then asked if this is just a bookkeeping matter that the auditors have requested and the Finance Director responded primarily yes and that there are things that need to be placed in last Fiscal Year's expenses. After these comments, Ordinance Number 2522 was unanimously adopted on Second and Final Reading.

DISCUSSION AND CONSIDERATION OF APPROVING A TEMPORARY EASEMENT AGREEMENT FOR MARY KANE M. AND DAVID W. RHODES FOR PROPERTY LOCATED AT 865 WESLEY DRIVE.

Item A under New Business was discussion and consideration of approving a Temporary Easement Agreement for Mary Kane M. and David W. Rhodes for property located at 865 Wesley Drive. Commissioner Jerry Hays made a motion to approve the Agreement which was seconded by Vice Mayor McCown. The City Manager then asked the Building and Planning Director to explain and Mr. Ball proceeded to do so and stated that this is a temporary easement agreement for an existing structure that has been there since 1933. Mr. Ball then recognized Mr. Rhodes as being in attendance and stated that the Rhodes Family took over the structure in 1944 and that there is a small encroachment into the right-of-ways on both Mulberry and Wesley Drive. Mr. Ball further stated that the Rhodes would like to do some renovations to preserve the structure and that the temporary easement would allow that to occur and that it is called a temporary easement due to some stipulations which include that should the structure every be removed from the property at the owners' choice that would dissolve the agreement and if the structure was ever damaged beyond 50% of the value of the structure, then the

structure could not be rebuilt into the right-of-way. Mr. Ball further stated that this agreement will basically allow for the renovations as the building currently exists on the right-of-way without any expansion and that the structure has been there since before the City incorporated and has not caused any problems with the Utilities Department or Emergency Service responses and that Staff does not see any issues with the temporary easement. Vice Mayor McCown then asked if the easement would be attached to the deed and Mr. Ball responded, that it would be once these documents were signed by both parties. After these comments, the motion to approve a Temporary Easement Agreement was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH AT&T CORPORATION FOR TELEPHONE AND INTERNET SERVICES.

The next Item under New Business was discussion and consideration of approving a Contract with AT&T Corporation for telephone and internet services. Commissioner Smith made a motion to approve the Contract which was seconded by Vice Mayor McCown. The City Manager then asked the Finance Director to give an overview of the contract and referenced that Mr. Mike Hinkle with the City's IT Department was in attendance. Mr. Holt then stated that this is something the City typically does every three years and that the contract was expiring on phone and internet services and that it was time to bid these services out and that the goal was to maintain as good or better service for the least amount of money possible and that one thing different this year was being tasked with making sure that there was redundancy or back-up in all City locations which the need for that was highlighted during the Wildfires. Mr. Holt further stated that this redundancy concept was a requirement of the proposals and that the only two companies who could be considered as a comprehensive provider of the necessary communication services were AT&T and Charter Communications. Mr. Holt further stated that AT&T was slightly less expensive and their fiber would provide more stable connectivity throughout the City and are being recommended to serve as the primary communication provider and Charter Communications is recommended to be a backup provider in the event AT&T services are unavailable. Mr. Holt concluded that the amount is approximately \$3,000 more per month due to the redundancy and back-up features and that there are monies in the Budget to cover these additional costs which were anticipated during the Budget process. Vice Mayor McCown then asked as to improved modem speeds and Mr. Holt responded that there would be improvement due to dedicated services instead of a shared line and then Vice Mayor McCown asked as to the additional cost for the back-up and Mr. Holt responded that it is an additional cost. Mayor Werner then commented that AT&T really stepped up after the Wildfires and did a great job. After these comments, the motion to approve the Contract with AT&T Corporation was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH SHOFFNER KALTHOFF MES, INC., RELATED TO HVAC MAINTENANCE FOR THE CONVENTION CENTER.

The next Item under New Business was discussion and consideration of approving a Contract with Shoffner Kalthoff MES, Inc., related to HVAC maintenance for the Convention Center. Commissioner Hays made a motion to approve the contract which was seconded by Commissioner Smith. The City Manager then commented that, every couple of years, the City has to bid out the maintenance of the heat and air system at the Convention Center and that this is a two year agreement with a two year option to renew. The City Manager further stated that one year of maintenance services is a little over \$30,000 which exceeds the \$20,000 threshold which has to come before City Commission for approval and that monies for this maintenance have been budgeted and that this is the same company that has been used previously which is very familiar with the HVAC system at the Convention Center. After these comments, the motion to approve the Contract with Shoffner Kalthoff MES, Inc., was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH BLALOCK AND SONS, INC., RELATED TO THE LOOP ROAD SLIDE REPAIR PROJECT.

Item D under New Business was discussion and consideration of approving a Contract with Blalock and Sons, Inc., related to the Loop Road Slide Repair Project. Vice Mayor McCown made a motion to approve the Contract which was seconded by Commissioner Smith. The City Manager then commented that this Project was discussed in the Budget process as it relates to a waterline break in this area that caused the slope failure and that a bid went out for the public right-of-way improvement and there is a private property that is involved that was impacted and that Staff is still in the process of discussions with the property owner and that this is to get the road reopened that has been closed since June 30 and that Blalock's was the only bid that was received and was well over Budget. The City Manager then asked the Public Works Director to further explain and Mr. Henderson stated that the engineer and staff negotiated the bid down to \$211,467.65 and that it is recommended to approve this Contract to get the road opened as soon as possible. After these comments, the motion to approve a Contract with Blalock and Sons, Inc. was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN IN-LIEU OF PROPERTY TAX CONTRACT RELATED TO THE SEVIER COUNTY ELECTRIC SYSTEM.

The last Item under New Business was discussion and consideration of approving

an In-Lieu of Property Tax Contract related to the Sevier County Electric System. Commissioner Hays made a motion to approve the Contract which was seconded by Vice Mayor McCown. The City Manager then explained that this is an annual contract and that the Sevier County Electric System makes an in-lieu of property tax payment which is based on an analysis of their infrastructure that is located within the corporate limits and that this year's amount is a little more than \$300,000 and this is approximately \$12,000 over the projected revenue in this year's Budget. After these comments, the motion to approve an In-Lieu of Property Tax Contract was unanimously adopted.

UNSCHEDULED ITEMS:

Commissioner Jerry Hays:

(1) Welcomed Commissioner Hannah Helton to Commission and commented that she brings a little more beauty to the table.

Commissioner Don Smith:

(1) Also welcomed Commissioner Hannah Helton and stated that he looks forward to serving with her.

Commissioner Hannah Helton:

(1) Thanked the Commissioners for giving her this opportunity and that she looks forward to serving the citizens of Gatlinburg.

Vice Mayor Mark McCown:

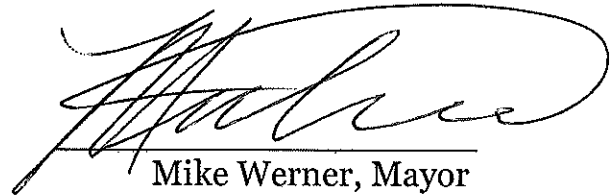
(1) Congratulated and welcomed Commissioner Helton and stated that if there is anything he can do to help to let him know.

Mayor Mike Werner:

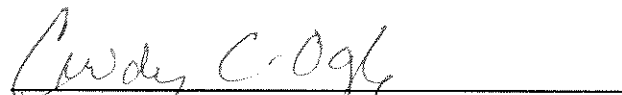
(1) Echoed the above regarding Commissioner Helton; and,

(2) Commented regarding the employees recognized for 20 and 25 years of service to the City and stated that it is commendable to see the workforce that stays with the City that long.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.



Mike Werner, Mayor



Cindy Cameron Ogle, City Recorder
/jv