

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday June 5, 2018 at 6:00 P.M. in the City Council Room. All members were present with the exception of Commissioner Don Smith. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. The Building and Planning Director David Ball gave the Invocation.

The next Item on the Agenda was the election of the Mayor. Vice Mayor Mark McCown nominated Mayor Werner be reappointed for the position of Mayor. Commissioner Hannah Helton Harper then seconded the nomination which was unanimously approved. Mayor Werner then called for nominations for Vice Mayor. Commissioner Harper nominated Vice Mayor McCown be reappointed for the position of Vice Mayor. The nomination was seconded by Mayor Werner and then unanimously approved.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of May 22, 2018. Commissioner Harper made a motion to approve the Minutes which was seconded by Vice Mayor McCown and then unanimously adopted.

The only item under Petitions and Communications from the Public and Items from the audience was the Presentation of a Certificate of Recognition to the Gatlinburg-Pittman High School Boys Soccer Team by Mayor Werner. Mayor Werner stated that of all the exciting things that have taken place in the Council Room this is the most exciting and it will never be forgotten.

There were no Reports of Boards or Committees.

The City Manager reported and/or requested:

(1) that she would like to announce that the Children's Trout Rodeo, sponsored by the Parks and Recreation Department, will be held on Saturday, June 9th, at Herbert Holt Park. Registration will begin at 7:30 a.m. and kids can fish until 10:30 a.m. with weigh in to follow and prizes will be awarded by age group and stated that this kicks off Tennessee Free Fishing Week and children under 15 can fish without a license for the week of June 9-15; and,

(2) that she would also like to announce that Police Camp will be happening the week of July 23-27, and is a day camp dedicated to teaching children what it is like to be in law enforcement along with life and safety skills. The City Manager also stated that there will be a Fire Fighters Camp held August 6-10, and it is a great opportunity for kids to learn about fire and water safety, basic first aid, leadership, and teamwork; and

(3) that she is pleased to announce that Rocky Top Sports World has received 2018 Reader's Choice Awards from the Sports Destination Management publication in the categories of: Favorite Small Market Destination, Favorite Destination for Amenities and Favorite Indoor Venu.

**ORDINANCE NUMBER 2526, AN ORDINANCE AMENDING THE MUNICIPAL CODE BY REVISING CERTAIN LIQUOR REGULATIONS TO CONFORM TO NEW STATE LEGISLATION, Second Reading (Passed First Reading 5/22/18)**

The first Item under Old Business was Ordinance Number 2526, an Ordinance amending the Municipal Code by revising certain liquor regulations, Second Reading (Passed First Reading 5/22/18). Vice Mayor McCown made a motion to approve the Ordinance which was seconded by Commissioner Harper. Ordinance Number 2526 was then unanimously adopted on Second and Final Reading.

**ORDINANCE NUMBER 2527, AN ORDINANCE APPROPRIATING AN AMOUNT SUFFICIENT TO COVER THE NECESSARY EXPENSES OF THE VARIOUS DEPARTMENTS, OFFICES, AND BOARDS OF THE CITY PENDING THE FINAL PASSAGE OF THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2018-19, Second Reading (Passed First Reading 5/22/18)**

The last Item under Old Business was Ordinance Number 2527, an Ordinance appropriating an amount sufficient to cover the necessary expenses of the various departments, offices, and boards of the City pending the final passage of the Annual Appropriation Ordinance, Second Reading (Passed First Reading 5/22/18). Commissioner Harper made a motion to approve the Ordinance which was seconded by Vice Mayor McCown. Ordinance Number 2527 was then unanimously adopted on Second and Final Reading.

**DISCUSSION AND CONSIDERATION OF APPROVING A CERTIFICATE OF GOOD MORAL CHARACTER TO HUNTER JAMES MCINTOSH, D/B/A LIQUOR AND WINE OF THE SMOKIES, 115 N. MOUNTAIN TRAIL.**

Item A under New Business was discussion and consideration of approving a Certificate of Good Moral Character to Hunter James McIntosh, D/B/A Liquor and Wine of the Smokies, 115 N. Mountain Trail. Vice Mayor McCown made a motion to approve the Certificate of Good Moral Character which was seconded by

Commissioner Harper and then unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING A CERTIFICATE OF COMPLIANCE TO HUNTER JAMES MCINTOSH, D/B/A LIQUOR AND WINE OF THE SMOKIES, 115 N. MOUNTAIN TRAIL.**

Item B under New Business was discussion and consideration of approving a Certificate of Compliance to Hunter James McIntosh, D/B/A Liquor and Wine of the Smokies, 115 N. Mountain Trail. Vice Mayor McCown made a motion to approve the Certificate of Compliance which was seconded by Commissioner Harper and then unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT FOR AUDIT SERVICES FOR THE FISCAL YEAR ENDING JUNE 30, 2018.**

Item C under New Business was discussion and consideration of approving a contract for Audit Services for the Fiscal Year ending June 30, 2018. Commissioner Harper made a motion to approve the Contract for Audit Services which was seconded by Vice Mayor McCown. The City Manager commented that a representative from Pugh and Company was in attendance along with Finance Director Robert Holt. The City Manager further stated that there was a RFP (Request for Proposals) made and proposals were received last Wednesday and that the staff recommendation is to continue with Pugh and Company. The City Manager asked Finance Director Robert Holt to further explain. Mr. Holt stated that the City occasionally sends out an RFP for Audit Services and it has been a few years since that has been done. Mr. Holt continued that he sent the RFP to three local firms as well as running it in the local newspaper and posting it on the City's website. Mr. Holt further stated that two of the three local companies responded to the RFP, one declining due to not having adequate staff, and two other proposals were received from companies in Nashville and Chattanooga. Mr. Holt continued that there are a few reasons for the recommendation to stay with Pugh and Company including good pricing in comparison with the other RFPs and that Pugh and Company is familiar with the City's needs such as the transition to new software. Mr. Holt further stated that there was one firm that did submit a lower price but it was not a complete price and the firm did not communicate with him in regards to the Audit. Mr. Holt concluded that all of these factors led to the recommendation of Pugh and Company. Vice Mayor McCown asked if it was a three year contract and Mr. Holt replied that yes it was. After these comments, the motion to approve a Contract with Pugh and Company for Audit Services was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #1 RELATED TO THE ROARING FORK ROAD STABILIZATION PROJECT.**

Item D under New Business was discussion and consideration of approving Change Order #1 related to the Roaring Fork Road Stabilization Project. Commissioner Harper made a motion to approve the Change Order which was seconded by Vice Mayor McCown. The City Manager commented that the good news is that this Project has been successfully completed and this will be the only Change Order and it is a reduction in the original Contract in the amount of \$9,538.40. The City Manager referred any questions to the Engineer Kyle Horner and Public Works Director Larry Henderson. After these comments, Change Order #1 related to the Roaring Fork Road Stabilization Project was unanimously approved.

**DISCUSSION AND CONSIDERATION OF APPROVING A SINGLE BID FROM THE SEVIER COUNT CO-OP FOR TROUT FEED FOR THE GATLINBURG TROUT FARM.**

Item E under New Business was discussion and consideration of approving a single bid from the Sevier County Co-Op for trout feed for the Gatlinburg Trout Farm. Vice Mayor McCown made a motion to approve the single bid which was seconded by Commissioner Harper. The City Manager commented that the single bid is completely covered in the Budget amount and no additional monies are needed. The City Manager further stated that there was a Bidder's list and five other companies received the bids and this Item is before Commission due to it being a single bid. After these comments, the single bid from the Sevier County Co-Op for trout feed for the Gatlinburg Trout Farm was unanimously approved.

**DISCUSSION AND CONSIDERATION OF MAKING APPOINTMENTS TO THE MUNICIPAL PLANNING COMMISSION.**

Item F under New Business was discussion and consideration of making appointments to the Municipal Planning Commission. Mayor Werner advised that he would like to reappoint Mrs. Jackie Leatherwood as the Mayor's Designee and Vice Mayor McCown made a motion to reappoint Commissioner Smith as the Commission Representative which was seconded by Commissioner Harper and unanimously adopted.

**UNSCHEDULED ITEMS:**

**Commissioner Hannah Helton Harper:**

(1) Commissioner Harper commented that she would like to congratulate the Gatlinburg-Pittman High School Boys Soccer team on winning the State Championship and stated how much fun it was to watch it happen in Murfreesboro and that it was an exciting time for the City and County. Commissioner Harper also stated that she was glad that Commissioner Smith was enjoying vacation.

**Mayor Mike Werner**

(1) Mayor Werner commented that it was so exciting to watch the Gatlinburg-Pittman High School Boys Soccer Team win the first State Championship in the school's fifty-four year history and commented on how hard the team worked for it. Mayor Werner further stated that the team is young and he hopes for a repeat next year.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Harper seconded the motion which was unanimously approved.



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Cindy Cameron Ogle, City Recorder  
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Mike Werner, Mayor