



OFFICE OF CITY MANAGER

MEMORANDUM

To: Mayor and City Commission

From: Cindy Cameron Ogle, City Manager *CCO*

Re: **CANCELLATION OF DECEMBER 2, 2014, CITY COMMISSION MEETING**

Date: November 20, 2014

Please accept this memorandum as information regarding the above referenced subject.

Specifically, due to the Holiday schedule, the December 2, 2014, City Commission meeting is cancelled. The next regular City Commission meeting will be held on December 16, 2014. By copy of this memorandum, all appropriate parties are hereby notified of this schedule.

If you have questions or desire clarification, please let me know.

CCO/jv

cc: Ron Sharp, City Attorney
Marci Claude, Public Relations Manager
Kevin Tierney, PEG Coordinator
Steve Hartford, MIX 105.5
The Mountain Press
The Tennessee Star Journal
The Smoky Mountain Herald