

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday June 16, 2015, at 6:00 P.M. in the City Council Room. All members were present with the exception of Commissioner Jerry Hays. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. City Planner David Ball gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of June 2, 2015. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Vice Mayor Mark McCown and then unanimously adopted.

Regarding Petitions and Communications from the Public, Mayor Werner recognized Mrs. Amy Anderson, President of Pi Beta Phi PTA, and she proceeded to discuss playground equipment for the school and referenced the Gatlinburg School Board meeting held the previous day and expressed her thanks to the School Board and to the City Commission for the funding of this much needed equipment. Mayor Werner then recognized Ms. Janice Emory who stated that she would like to thank the Gatlinburg School Board and the City Commission for giving above and beyond to Pi Beta Phi for the playground equipment.

Mayor Werner then presented a Certificate of Recognition for Miss Kelly Champagne to her mother Mrs. Stacy Champagne. Mrs. Champagne expressed her appreciation for the Certificate advising that Kelly was attending Governor's School.

The City Manager then explained the playground equipment situation and stated that she did not know until the School Board meeting about the playground equipment needs for Pi Beta Phi. The City Manager further explained that the Gatlinburg Board of Education will be recommending in the Budget process the funding of \$45,000 subject to a grant that has been applied for by the PTA to Lowes in the amount of \$32,000 and stated that she would be notified as to the status of the grant and if the grant is not awarded, then a special called Gatlinburg Board of Education meeting will be held to discuss further funding alternatives.

Regarding Reports of Boards and Committees, Mayor Werner presented a Twenty Year Service Award to Cindy Myers of the Police Department and thanked her for her service to the City.

Item B under Reports of Boards and Committees was the Gatlinburg Convention and Visitors Bureau Quarterly Report presentation by Executive Director Vicki Simms. Ms. Simms addressed City Commission and offered her thanks for the prayers and support during her illness. Ms. Simms then presented the Fourth of July T-Shirts and reviewed the schedule of activities and also distributed information regarding Tunes and Tales which began this past weekend and stated that it is off to a great start. Ms. Simms then distributed the 2015 Marketing Plan and the 2015 Vacation Guide and reviewed highlights of 2015 First and Second Quarter Reports. Vice Mayor McCown then asked about the Today show recognition and asked if it was for the Great Smoky Mountains National Park and Public Relations Manager Marci Claude responded that Family Fun Magazine had recognized top destinations and that

Gatlinburg was listed and that it was a pitch to get the recognition. The City Manager then stated that it was great to have good, free publicity and that the Firefly coverage mentioned Gatlinburg twice in the story once at the beginning of the segment and also at the end. The Convention and Visitors Bureau Director then stated that the crew covering the Firefly event from NBC loved the Trolley driver and that there were a lot of compliments on the Trolley service for this event. Ms. Simms then stated that she appreciates the City and all the support for the Convention and Visitors Bureau.

The City Manager reported and/or requested:

- (1) that she wanted to remind everyone that the Gatlinburg Police Department will be hosting Kids Camp July 27-31 at the American Legion Building and that registration is open. The City Manager further stated that the week includes bike and firearms safety, presentations by the SWAT Team and the K-9 Officers, self-defense and conflict resolution, team building exercises hiking and whitewater rafting and for more information please contact the Police Department and 436-5181; and,
- (2) that she wanted to remind everyone that the Community Center is hosting Kids Camp weekly through July 31, 2015 and stated that each week has a different theme and age group and for more information please contact the Community Center at 436-4990; and,
- (3) finally, that she would like to distribute a memorandum for an upcoming Workshop meeting which will be Tuesday, June 23, 2015 at 4:00 P.M. here in the Council Room.

ORDINANCE NUMBER 2481, AN ORDINANCE APPROPRIATING AN AMOUNT SUFFICIENT TO COVER THE NECESSARY EXPENSES OF THE VARIOUS DEPARTMENTS, OFFICES AND BOARDS OF THE CITY OF GATLINBURG PENDING THEE FINAL PASSAGE OF THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2015-16, Second Reading, (Passed First Reading 06/02/15).

Item A under Old Business was Ordinance Number 2481, an Ordinance appropriating an amount sufficient to cover the necessary expenses of the various Departments, Offices and Boards of the City of Gatlinburg pending the final passage to the Annual Appropriation Ordinance for the Fiscal Year 2015-16, Second Reading, (Passed First Reading 06/02/15). Commissioner Helton made a motion to approve the Ordinance which was seconded by Vice Mayor McCown and then unanimously adopted on Second and Final Reading.

DISCUSSION AND CONSIDERATION OF MAKING AN APPOINTMENT TO THE BOARD OF APPEALS.

The only other Item under Old Business was discussion and consideration of making

adopted.

DISCUSSION AND CONSIDERATION OF MAKING APPOINTMENTS TO THE MUNICIPAL/REGIONAL PLANNING COMMISSION.

The next Item under New Business was discussion and consideration of making appointments to the Municipal/Regional Planning Commission. Mayor Werner stated that he would like to reappoint Mrs. Jackie Leatherwood as his designee. Vice Mayor McCown then made a motion to reappoint Commissioner Smith to serve as the Board of Commission representative which was seconded by Commissioner Helton and then unanimously approved. Commissioner Helton then made a motion to reappoint Mr. Charlie Moore to the Planning Commission as a representative for the Planning Region which was seconded by Vice Mayor McCown and then unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING A LEASE AGREEMENT WITH SEVIER COUNTY FOR SPACE ON THE SKI VIEW RADIO TOWER.

Item E under New Business was discussion and consideration of approving a Lease Agreement with Sevier County for space on the Ski View Radio tower. Commissioner Smith made a motion to approve the agreement which was seconded by Vice Mayor McCown. The City Manager then stated that both this Item and the next item are related to the radio tower that the City owns located at the very end of Ski View Road and that Items E and F are five year renewals of existing five year agreements. The City Manager then asked the Police Chief to further explain and he stated that the County has radio equipment on the tower, along with antennas and wiring in the building and all of which is used for communication throughout the County and with the Gatlinburg Police Department. The Police Chief commented that this is another five year agreement. After these comments, the motion to approve the lease Agreement with Sevier County was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A LEASE AGREEMENT WITH LAND AIR TOTAL COMMUNICATIONS FOR SPACE ON THE SKI VIEW RADIO TOWER.

The next Item under New Business was discussion and consideration of approving a Lease Agreement with Land Air Total Communications for space on the Ski View Radio Tower. Commissioner Smith made a motion to approve the agreement which was seconded by Commissioner Helton. The City Manager then commented that this is the same location as the previous item except this agreement is with Land Air Total Communications and that it is a five year renewal of an existing agreement that expires this month. The City Manager then asked the Police Chief to comment and he stated that Land Air is the County's provider of radio equipment services and that for the space on the tower, the Company maintains the site and manages the tower for free. After these comments, the motion to approve the lease agreement with Land

an appointment to the Board of Appeals. Commissioner Helton made a motion to nominate Mr. Lonnie Privett which was seconded by Commissioner Smith and then unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN ON-PREMISE CERTIFICATE OF GOOD MORAL CHARACTER FOR ABE MALYANI, D/B/A LUIGI'S PIZZERIA, 1017 PARKWAY.

Item A under New Business was discussion and consideration of approving an On-Premise Certificate of Good Moral Character for Abe Malyani, d/b/a Luigi's Pizzeria, 1017 Parkway. Commissioner Smith made a motion to approve the Certificate which was seconded by Vice Mayor McCown and then unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH THE EAST TENNESSEE DEVELOPMENT DISTRICT FOR LOCAL PLANNING ADVISORY SERVICES.

Item B under New Business was discussion and consideration of approving a contract with the East Tennessee Development District (ETDD) for Local Planning Advisory Services. Commissioner Smith made a motion to approve the Contract which was seconded by Vice Mayor McCown. The City Manager then commented that this is the annual contract with ETDD for Local Planning Advisory Service and that it is a little over \$9,300 per year and that there is no increase from the previous Fiscal Year. The City Manager further stated that as it is explained by the City Planner in his memorandum, this is an extremely important service to the Planning Department and to the planning function of the City. After these comments, the motion to approve the Contract with the East Tennessee Development District for Local Planning Advisory Services was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING CHANGE ORDER #1 TO WHALEY AND SONS, INC., CONTRACT RELATED TO THE BEANSTALK RETAINING WALL PROJECT.

The next Item under New Business was discussion and consideration of approving Change Order #1 to Whaley and Sons, Inc., Contract related to the Beanstalk Retaining Wall Project. Vice Mayor McCown made a motion to approve the change order which was seconded by Commissioner Helton. The City Manager commented that she would like the Public Works Director and the Engineer on the Project to give an overview of what is being requested. The City Manager then stated that the project is complete and that it was completed ahead of schedule and then commented that, due to some bad soil conditions, this is the reason for the one and only change order on this Project and then asked the Public Works Director to further explain. He proceeded to do so and stated that there were more bad soils than expected and that will require an additional amount of \$12,540. The City Manager then commented that these funds are available in the General Fund Capital Projects Fund Budget. After these comments, the motion to approve Change Order #1 was unanimously

Air Total Communications for space on the Ski View Radio Tower was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A SINGLE BID TO NATIONAL BUS SALES AND LEASING FOR THE PURCHASE OF A LOW FLOOR TROLLEY.

Item G under New Business was discussion and consideration of approving a single bid to National Bus Sales and Leasing for the purchase of a low floor Trolley. Commissioner Smith made a motion to approve the single bid which was seconded by Vice Mayor McCown. Mayor Werner then asked the Mass Transit Manager to explain and Mr. Parton stated that instead of having the handicap lift on the side, the low floor trolley has a flip floor that is sloped to accommodate handicap riders. Mr. Parton further stated that in the future the entire Trolley fleet would consist of the low floor Trolleys due to the fact that it would reduce the liability to the City for insurance purposes. After these comments, the motion to approve the single bid was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH KONE, INC., FOR THE SERVICING OF ELEVATORS AND ESCALATORS THROUGH THE U.S. COMMUNITIES PROGRAM.

Item H under New Business was discussion and consideration of approving a Contract with Kone, Inc., for the servicing of elevators and escalators through the U.S. Communities Program. Commissioner Helton made a motion to approve the Contract which was seconded by Vice Mayor McCown. The City Manager then commented that this is a service contract in the amount of \$2,345 per month and is for all the elevators and escalators in all the City facilities and that it is a five year agreement. The City Manager then asked the Finance Director to comment and Mr. Holt stated that the City has utilized Kone for the last several years with good success. The Finance Director further stated that the City was able to get the bid on U.S. Communities which means that a large city bid them out and the City is able to "piggy back" on these services at this amount which saves the City time and expense on taking bids and is good for the City. After these comments, the motion to approve the Contract with Kone, Inc., was unanimously adopted.

DISCUSSION AND CONSIDERATION OF DECLARING CERTAIN EQUIPMENT IN THE POLICE DEPARTMENT AS SURPLUS.

The next Item under New Business was discussion and consideration of declaring certain equipment in the Police Department as surplus. Commissioner Smith made a motion to declare certain equipment as surplus which was seconded by Vice Mayor McCown. The City Manager then asked the Police Chief to further explain and Chief Brackins stated that these will be traded in for newer weapons and a fewer number of weapons. Commissioner Helton then asked if this was an auction and Chief Brackins responded that no this would be a trade in with a company and that a class

three gun dealer would have to be involved to trade the weapons. After these comments, the motion to declare certain equipment in the Police Department as surplus was unanimously adopted.

ORDINANCE NUMBER 2482, AN ORDINANCE AMENDING THE FY2014-15 APPROPRIATION ORDINANCE, FIRST READING.

Item J under New Business was Ordinance Number 2482, an Ordinance amending the FY2014-15 Appropriation Ordinance, First Reading. Vice Mayor McCown made a motion to approve the Ordinance which was seconded by Commissioner Smith. The City Manager then reviewed the Finance Director's memorandum explaining the various amendments. After this review, the motion to approve Ordinance Number 2482 was unanimously adopted on First Reading.

DISCUSSION AND CONSIDERATION OF APPROVING A SINGLE BID TO LAND AIR COMMUNICATIONS FOR THE PURCHASE OF 19 TALKING BUS SYSTEMS FOR THE MASS TRANSIT DEPARTMENT.

The last Item under New Business was discussion and consideration of approving a single bid to Land Air Communications for the purchase of 19 talking bus systems for the Mass Transit Department. Commissioner Helton made a motion to approve the single bid which was seconded by Commissioner Smith. The City Manager then asked the Finance Director to explain and he proceeded to do so and stated that there were limited providers and that this is being funded through a Section 5309 Grant pending approval from the State. Mr. Holt further stated that this required Commission action since it is a single bid. After these comments, the motion to approve the single bid was unanimously adopted.

UNSCHEDULED ITEMS:

Commissioner Don Smith:

- (1) Thanked Cindy Myers for her twenty years of service to the City and stated that she is a good Police Officer.

Commissioner Mike Helton:

- (1) Echoed the above regarding Officer Myers; and,
- (2) Offered congratulations to Miss. Kelly Champagne and stated that she is doing great work in the community and that Gatlinburg-Pittman High School keeps putting out great students; and,
- (3) Thanked Buddy Parton for his good work in the Mass Transit Department and stated that it seems like there is always something on the Agenda related to a

Grant or Trolley project.

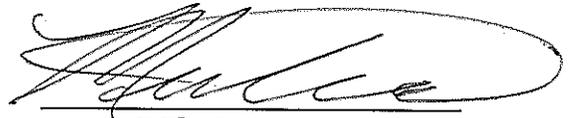
Vice Mayor Mark McCown:

- (1) Stated that he is very impressed with Miss Kelly Champagne and her accomplishments and stated that she is a great asset to Gatlinburg-Pittman High School and the community; and,
- (2) Echoed the above regarding Officer Myers.

Mayor Mike Werner:

- (1) Echoed the above regarding Cindy Myers and stated that she is a great Officer; and,
- (2) Echoed the above regarding Kelly Champagne and stated that there are good students in Gatlinburg and throughout the County and it is amazing what Kelly has done for her fellow students; and,
- (3) Asked for prayers for Karen Ballentine and stated that she is fighting a huge battle right now and needs our prayers.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.



Mike Werner, Mayor



Cindy Cameron Ogle, City Recorder

/jv