

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday October 18, 2016, at 6:00 P.M. in the City Council Room. All members were present. Mayor Mike Werner called the meeting to order and led the Pledge of Allegiance. Building and Planning Director David Ball gave the Invocation.

Mayor Werner then called for a motion to approve the Minutes of the regular meeting of October 4, 2016. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Commissioner Jerry Hays and then unanimously adopted.

There were no Petitions or Communications from the Public.

Regarding Reports of Boards and Committees, the City Manager presented the Employee Recognition Board 2016 Employee and Units of the Third Quarter Awards. The Employee of the Quarter was presented to Michele Diebold of the Finance Department and Units of the Quarter to Debbie Orsburn and Staff of the Convention Center and Randall Brien, Janna Brien, Linda Clabo and Angie Reeves of the Recreation Department. The City Manager also presented Unit of the Quarter Awards to Mass Transit Employees Charlie Holbrok, Sandy Conley, Rochelle Penik, Scott Price and Jeremy Ogle and employees of the Parking Department. The City Manager then presented a Unit of the Quarter Award to Lt. Terry Stines and Ptl. Chuck Reagan of the Police Department.

The City Manager reported and/or requested:

(1) that she would like to remind everyone that the Gatlinburg Chamber of Commerce is hosting a Joint Legislative Luncheon on Wednesday, October 19 at Rocky Top Sports World with registration beginning at 11:00 A.M. and the luncheon at noon. The City Manager further stated that tickets are \$15 in advance and \$20 at the door and that the program includes a panel discussion with State Senators Doug Overbey and Steve Southerland and State Representatives Dale Carr and Andrew Farmer; and,

(2) that she would like to remind everyone of a couple of upcoming Halloween Events and that the Recreation Department will be hosting the Halloween Spooktacular for the third year on Thursday, October 27 from 5:00 - 8:00 P.M. at Mills Park. The City Manager further stated that families will be able to trick or treat along the walking trail at Mills Park and that local businesses will provide fun comes and treats and that there will also be a costume contest and that everyone is invited to kick off the event with the Thriller Dance and Chicken Dance group activity and to show up at 5:45 P.M. to learn the dance. The City Manager then

stated that the annual Trick or Treat Carnival at Ripley's Aquarium will be Monday, October 31 from 1:00 - 5:00 P.M. and that the Police and Fire Department will be there along with other community organizations handing out treats, playing games and providing helpful safety information; and,

(3) that she wanted to announce that the Winter Magic Kick-Off and Chili Cook-Off Event will be Wednesday, November 9 from 5:00 - 9:00 P.M. and that there will be two entertainment stages and stated that the Gatlinburg Inn will feature Greenbrier Bluegrass Band and that the stage at Traffic Light #3 will feature the Grassabillies and the headline entertainer, Tara Thompson. The City Manager further stated that the Winter Magic Kick-Off Ceremony will begin at 6:00 P.M.; and,

(4) that she would like to announce that the Veterans Day Celebration will be Friday, November 11 at 11:00 A.M. at Ripley's Aquarium Plaza and that this is the 17th year of the formal observance and that Gatlinburg is a Regional Site for the observance of Veterans Day 2016 and that this designation is given by the Department of Veterans Affairs and the Veterans Day National Committee. The City Manager further stated that the 82nd Airborne All American Chorus will be back again this year and that the keynote speaker will be Retired Major General Robert A. Nester.

DISCUSSION AND CONSIDERATION OF APPROVING AN OFF-PREMISE CERTIFICATE OF GOOD MORAL CHARACTER FOR MITCH MCCARTER, D/B/A PARKWAY LIQUOR STORE, 288 PARKWAY.

The first Item under New Business was discussion and consideration of approving an Off-Premise Certificate of Good Moral Character for Mitch McCarter, d/b/a Parkway Liquor Store, 288 Parkway. Vice Mayor Mark McCown made a motion to approve the Certificate which was seconded by Commissioner Mike Helton and then unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING A CERTIFICATE OF COMPLIANCE FOR MITCH MCCARTER, D/B/A PARKWAY LIQUOR, 288 PARKWAY.

Item B under New Business was discussion and consideration of approving a Certificate of Compliance for Mitch McCarter, d/b/a Parkway Liquor, 288 Parkway. Commissioner Jerry Hays made a motion to approve the Certificate of Compliance which was seconded by Commissioner Don Smith and then unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING AN AMENDMENT TO THE EASEMENT AGREEMENT WITH SILVERBELL PARKWAY, LLC AND SILVERBELL INVESTMENTS, LLC.

Item C under New Business was discussion and consideration of approving an Amendment to the Easement Agreement with Silverbell Parkway, LLC and Silverbell Investments, LLC. Commissioner Helton made a motion to approve the amendment which was seconded by Vice Mayor McCown and then unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN ARCHITECTURAL AGREEMENT WITH SRA ARCHITECTS, INC., RELATED TO THE CITY HALL RENOVATION PROJECT.

The next Item under New Business was discussion and consideration of approving an Architectural Agreement with SRA Architects, Inc., related to the City Hall Renovation Project. Commissioner Hays made a motion to approve the Agreement which was seconded by Commissioner Smith. The City Manager then commented that this Project has been discussed for some time and most recently, in June, during the Capital Improvements Program workshop and that the building is thirty years old with the upstairs being finished out in the early 1990's being the last major renovation to the Complex. The City Manager continued that it is time to consider some renovations and stated that there would be no architectural changes to the outside of the building, that it would be improving the workflow within the building and adding a centralized receiving point in the lobby area. The City Manager further stated that Mr. Smelcer from SRA has been meeting with staff for the last year to develop a plan for the renovations and that the Agreement is in the amount of \$28,200 and would allow this Project to move into the final design phase and receive bids on the Project after the first of the year. After these comments, the motion to approve an Architectural Agreement with SRA Architects, Inc., was unanimously adopted.

ORDINANCE NUMBER 2504, AN ORDINANCE CLOSING A PORTION OF A PUBLIC ROAD LOCATED WITHIN THE CITY LIMITS BEING A PORTION OF SYCAMORE LANE, FIRST READING.

Item E under New Business was Ordinance Number 2504, an Ordinance closing a portion of a public road located within the City Limits being a portion of Sycamore Lane, First Reading. Vice Mayor McCown made a motion to approve the Ordinance which was seconded by Commissioner Smith. The City Manager then asked the Building and Planning Director to explain and he proceeded to do so and stated that the portion of the right-of-way that adjoins Zoder's Motel is a short section of Sycamore Lane that dead ends into the Motel. Mr. Ball further stated

that Mr. Zoder approached the City about abandoning a 55 foot section that is completely surrounded by Mr. Zoder's property. Mr. Ball stated that Mr. Zoder had previously come before City Commission with this concept and that it has been to Planning Commission and it is recommended for City Commission approval. Vice Mayor McCown then asked about utility easements and Mr. Ball responded that the City has reserved a water and sewer easement within that area and that the City has the ability to go in and maintain those water and sewer lines. After these comments, the motion to approve Ordinance Number 2504 was unanimously adopted on First Reading.

DISCUSSION AND CONSIDERATION OF APPROVING RIGHT-OF-WAY IMPROVEMENTS ON EAST HOLLY RIDGE ROAD REQUESTED BY CHEROKEE ORCHARD, LLC.

Item F under New Business was discussion and consideration of approving right-of-way improvements on East Holly Ridge Road requested by Cherokee Orchard, LLC. Commissioner Helton made a motion to approve the right-of-way improvements request which was seconded by Commissioner Smith. The City Manager then asked the Building and Planning Director to explain and he proceeded to do so and stated that the developer came before Planning Commission to receive preliminary approval to construct an eight unit Planned Unit Development of cabins off of East Holly Ridge and that, in the discussion, the developer asked if the road could be widened and Planning Commission was in agreement that widening of the road was a good idea. Mr. Ball further stated that the developer presented improvement plans for preliminary review which consist of making the existing 20 foot right-of-way 30 feet and adding pavement width to the actual surface being 24 feet wide. Mr. Ball then stated that with approval, the developer would be required to submit bonds, letters of credit for the improvements along with cost estimates and once those improvements were complete, a final plat would need to be presented to Planning Commission for approval and then to City Commission for final acceptance and that after discussions with the Public Works Director and the Utilities Manger no negatives to these improvements were determined. Mr. Ball concluded by stating that there is one sign that will have to be relocated and that he is working with the engineer for the development to work that out and some other details. After these comments, the motion to approve right-of-way improvements on East Holly Ridge Road was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH JOHN BOUCHARD & SONS CO. FOR RENOVATIONS OF THE PUMP HOUSE AT THE GATLINBURG GOLF COURSE.

Item G under New Business was discussion and consideration of approving a

Contract with John Bouchard & Sons Co. for renovations of the pump house at the Gatlinburg Golf Course. Commissioner Helton made a motion to approve the Contract which was seconded by Commissioner Hays. The City Manager then commented that this item is a single bid and that the contract exceeds the \$20,000 threshold and then asked the Finance Director to explain. Mr. Holt then stated that \$123,000 is in the Budget for this Capital Improvements Project and that the bid was over \$180,000 and has been negotiated down to \$167,537 and that the \$44,000 overage on the Project can be covered with monies from the 122 Fund Balance account. The City Manager then acknowledged that Golf Director Rick Tucker and Golf Superintendent Jeff Rumph were at the meeting and Mr. Rumph stated that this is a priority and that the pump house is thirty-six years old and that these renovations are needed. After these comments, the motion to approve the contract with John Bouchard and Sons Co. was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A SETTLEMENT AGREEMENT WITH THE TENNESSEE CLEAN WATER NETWORK AND THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION.

Item H under New Business was discussion and consideration of approving a Settlement Agreement with the Tennessee Clean Water Network and the Tennessee Department of Environment and Conservation. Vice Mayor McCown made a motion to approve the Agreement which was seconded by Commissioner Smith and unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING THE PURCHASE OF PROPERTY LOCATED AT 350 LOW GAP ROAD.

The last Item under New Business was discussion and consideration of approving the purchase of property located at 350 Low Gap Road. Commissioner Hays made a motion to approve the purchase which was seconded by Vice Mayor McCown. The City Manager then asked the Utilities Manager to review and he proceeded to do so by stating that this request is to consider the purchase of a vacant lot on Low Gap Road and that currently there is a sewer lift station on this property that is within a City easement that was acquired approximately four years ago. Mr. Phelps further stated that the property owner has dropped the price of the property to where it is cost effective to consider the purchase so that sewer can be extended into the immediate area and potentially add sewer extensions to eight or ten residents which could not be done without ownership of this property. Mr. Phelps concluded by stating that the purchased price is \$12,500 with minimal closing costs and that it is recommend that this property be purchased. After these comments, the motion to approve the purchase of property located at 350 Low Gap Road was unanimously adopted.

UNSCHEDULED ITEMS:

Commissioner Jerry Hays:

- (1) Congratulated the Employee Recognition Board Award recipients and commended them on a job well done.

Commissioner Don Smith:

- (1) Also congratulated the Employee Recognition Board Award recipients.

Commissioner Mike Helton:

- (1) Commented that it is eighty degrees in October and that is good weather to play golf.

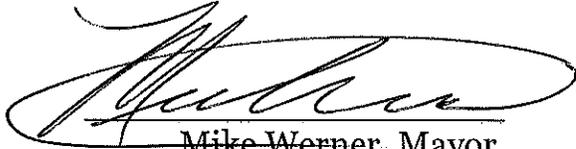
Vice Mayor Mark McCown:

- (1) Congratulated the Employee and Units of the Quarter; and,
- (2) Stated that it is very good to have Commissioner Helton here and thankful for his successful surgery.

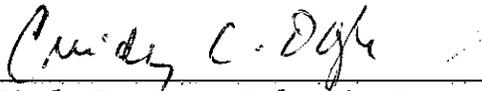
Mayor Mike Werner:

- (1) Also congratulated the Employee Recognition Board Award recipients; and,
- (2) Mentioned the recent passing of Mr. Andy McKinnon and offered thoughts and prayers for the family; and,
- (3) Referenced the last Gatlinburg-Pittman High School football game against Happy Valley and the excitement of the game and asked the Recreation Director Marty Nicely to comment on the game since he was one of the commentators for the broadcast and Mr. Nicely stated that it was one of the most exciting, if not the most exciting, game he had seen in the fifteen years he has been participating in the broadcasts of Gatlinburg-Pittman High School football games and stated that the win was a testament to the coaches and the character of the players.

There being no further business to come before the City Commission, Vice Mayor McCown made a motion to adjourn. Commissioner Helton seconded the motion which was unanimously approved.



Mike Werner, Mayor



Cindy Cameron Ogle, City Recorder
/jv