

The Gatlinburg Board of Commissioners met in a regular meeting on Tuesday, June 17, 2014, at 6:00 P.M. in the City Council Room. All members were present with the exception of Vice Mayor Mike Werner and Commissioner Jerry Hays. Mayor Mike Helton called the meeting to order and led the Pledge of Allegiance. Finance Director Robert Holt gave the Invocation.

Mayor Helton then called for a motion to approve the Minutes of the regular meeting of June 3, 2014. Commissioner Don Smith made a motion to approve the Minutes which was seconded by Commissioner Mark McCown and then unanimously adopted.

There were no Petitions or Communications from the Public or Reports of Boards or Committees.

The City Manager reported and/or requested:

- (1) that she wanted to announce that registration is now open for the Gatlinburg Police Department Kid's Camp which will be held July 28th – August 1st, 2014, at the American Legion Building. The City Manager then stated that the camp will include presentations by the SWAT team and K-9 officers, bike and firearms safety, self-defense and conflict resolution, team building exercises, and hiking and whitewater rafting trips. The City Manager further stated that lunch will be provided each day and that the camp is free for children 9-13 years old; and,
- (2) that she wanted to announce that the Gatlinburg Fantasy of Lights Christmas Parade has been named as a Top 20 Event in the Southeast by the Southeast Tourism Society; and,
- (3) that she also wanted to announce that Iraqi War Veteran and Paralympian Heath Calhoun will be the Grand Marshal of the Gatlinburg Fourth of July Midnight Parade on the Rocky Top Sports World Float. The City Manager then stated that Mr. Calhoun competed in the 2014 Winter Paralympics in Sochi, Russia and the 2010 Winter Paralympics in Vancouver, Canada in adaptive snow skiing. The City Manager further stated that other activities on July 4th will include concerts on the Aquarium Plaza by the 100th Army Band, a River Raft Regatta at Christ in the Smokies, and a fireworks display at 10:00 P.M. between traffic light #3 and traffic light #5.

ORDINANCE NUMBER 2474, AN ORDINANCE APPROPRIATING AN AMOUNT SUFFICIENT TO COVER THE NECESSARY EXPENSES OF THE VARIOUS DEPARTMENTS, OFFICES AND BOARDS OF THE CITY OF GATLINBURG PENDING THE FINAL PASSAGE OF THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2014-15, Second

Reading, (Passed First Reading 06/03/14).

Item A under Old Business was Ordinance Number 2474, an Ordinance appropriating an amount sufficient to cover the necessary expenses of the various Departments, Offices and Boards of the City of Gatlinburg pending the final passage of the annual appropriation Ordinance for the Fiscal Year 2014-15, Second Reading, (Passed First Reading 06/03/14). Commissioner McCown made a motion to approve the Ordinance which was seconded by Commissioner Smith and then unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING AN OPERATIONS, MAINTENANCE AND MANAGEMENT SERVICES AGREEMENT WITH VEOLIA WATER NORTH AMERICA RELATED TO THE WASTEWATER TREATMENT PLANT.

The first Item under New Business was discussion and consideration of approving an Operations, Maintenance and Management Services Agreement with Veolia Water North America related to the Wastewater Treatment Plant. Commissioner Smith made a motion to approve the Agreement which was seconded by Commissioner McCown. The City Manager then stated that the City sent out request for proposals and that three proposals were received in early March and that a committee consisting of the Utilities Manager, Interim Public Works Director, and the City's Consulting Engineer, Gary McGill, reviewed the proposals and recommended the renewal of the Agreement with Veolia Water North America. The City Manager then stated that every ten years the City requests proposals for the management and operation of the Wastewater Treatment Plant and that the term of the Agreement is for five years with an option to renew for five additional years at an annual cost of \$1,280,202. The City Manager then recognized Mr. Bill Ehrenbeck, Mr. Bill Harless, and Mr. John Gibson of Veolia Water North America who were in attendance. Mr. Gibson then thanked the City Commission for the opportunity to manage and operate the Wastewater Treatment Plant for the last twenty years and stated that Veolia looks forward to the next ten years. After discussion, the motion to approve the Operations, Maintenance and Management Services Agreement with Veolia Water North America was unanimously adopted.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH THE EAST TENNESSEE DEVELOPMENT DISTRICT FOR LOCAL PLANNING ADVISORY SERVICES.

Item B under New Business was discussion and consideration of approving a Contract with the East Tennessee Development District (ETDD) for local planning advisory services. Commissioner Smith made a motion to approve the Contract which was seconded by Commissioner McCown. The City Manager then stated that for many years Tennessee had a State Planning Office that provided assistance to local governments and that due to State budget cuts, the office was phased out and that the City now uses

ETDD for planning advisory services. The City Manager further stated that the Contract specifies an annual fee of \$9,383 which constitutes a ten percent cost increase from the previous Contract and that ETDD provides a great deal of services for the annual fee. The City Manager then asked City Planner David Ball to further explain the services ETDD provides and Mr. Ball stated that ETDD consults the City on zoning and land use matters and also provides assistance with updating local ordinances and maps. Mr. Ball further stated that ETDD is currently working on updates to the City's adopted Land Use Plan and that ETDD planning consultant, Chad Davis, attends all of the City's Planning Commission meetings. After these comments, the motion to approve the Contract with the East Tennessee Development District was unanimously adopted.

DISCUSSION AND CONSIDERATION OF MAKING AN APPOINTMENT TO THE MUNICIPAL/REGIONAL PLANNING COMMISSION.

The next Item under New Business was discussion and consideration of making an appointment to the Municipal/Regional Planning Commission. Commissioner Smith made a motion to reappoint Mr. Robert Maples which was seconded by Commissioner McCown and then unanimously adopted.

DISCUSSION AND CONSIDERATION OF MAKING A MAYORAL APPOINTMENT TO THE MUNICIPAL/REGIONAL PLANNING COMMISSION.

Item D under New Business was discussion and consideration of making a Mayoral appointment to the Municipal/Regional Planning Commission. Mayor Helton stated that he would like to have Mrs. Jackie Leatherwood continue to serve as his appointee. Commissioner Smith made a motion to approve the appointment which was seconded by Commissioner McCown and then unanimously adopted.

DISCUSSION AND CONSIDERATION OF MAKING A CITY COMMISSION REPRESENTATIVE APPOINTMENT TO THE MUNICIPAL/REGIONAL PLANNING COMMISSION.

The next Item under New Business was discussion and consideration of making a City Commission Representative appointment to the Municipal/Regional Planning Commission. Commissioner McCown made a motion to reappoint Commissioner Don Smith which was seconded by Mayor Helton and then unanimously adopted.

RESOLUTION NUMBER 908, A RESOLUTION APPROVING AND ADOPTING THE HUMAN RESOURCES RULES AND REGULATIONS

DATED JULY 1, 2014.

Item F under New Business was Resolution Number 908, a Resolution approving and adopting the Human Resources Rules and Regulations dated July 1, 2014. Commissioner Smith made a motion to approve the Resolution which was seconded by Commissioner McCown. The City Manager then stated that the City Commission was provided with a thorough review of the summary of changes to the Human Resources Rules and Regulations at a workshop meeting last week and that these changes would only apply to employees that are hired July 1, 2014 and thereafter. The City Manager further stated that the changes to Rules and Regulations will provide for a better document as it relates to future hires and that the new Rules and Regulations will accompany the change to the Tennessee Consolidated Retirement System Hybrid Plan that will take effect on July 1, 2014. After these comments, the motion to approve Resolution Number 908 was unanimously adopted.

RESOLUTION NUMBER 909, A RESOLUTION ADOPTING A CAPITAL IMPROVEMENTS PROGRAM FOR THE CITY OF GATLINBURG FOR FISCAL YEARS 2015-2019.

Item F under New Business was Resolution Number 909, a Resolution adopting a Capital Improvements Program for the City of Gatlinburg for Fiscal Years 2015-2019. Commissioner McCown made a motion to approve the Resolution which was seconded by Commissioner Smith. Mayor Helton then stated that the City Commission reviewed the proposed Capital Improvements Program (CIP) for three hours at a workshop meeting last week to discuss projects within the City's four major Funds and then asked the City Manager to provide an explanation of the requirements for a project to be included in the CIP. The City Manager then stated that the CIP is broken down into four sections of Funds which are the General Fund, Water Fund, Sewer Fund, and Special Revenue CIP Fund and that a project must cost at least \$10,000 and have a life expectancy of ten years to qualify as a CIP project. The City Manager further stated that this Resolution simply states that the updated CIP was presented to City Commission and that funding of specific Projects is considered during the Budget process. After discussion, the motion to approve Resolution Number 909 was unanimously adopted.

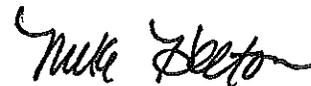
ORDINANCE NUMBER 2475, AN ORDINANCE AMENDING THE FISCAL YEAR 2013-14 BUDGET ORDINANCE, First Reading.

The final Item under New Business was Ordinance Number 2475, an Ordinance amending the Fiscal Year 2013-14 Budget Ordinance, First Reading. Commissioner McCown made a motion to approve the Ordinance which was seconded by Commissioner Smith. The City Manager explained that this is commonly referred to as the year-end transfer Ordinance because funds are transferred within Departmental

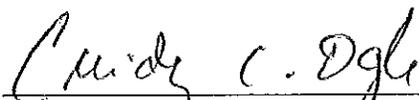
Budgets so that expenditures for each line item do not exceed the original Budget estimates. The City Manager then asked Finance Director Robert Holt to further explain and Mr. Holt stated that the Ordinance will utilize surplus revenues and unencumbered balances to transfer monies as needed for the Fiscal Year 2013-2014 Budget. Mr. Holt stated that the Non-Departmental appropriation is being increased by \$9,200 to cover the shortfall in the Workers Compensation deductible and that most of the shortfall will be covered with the surplus in the hospitalization insurance line item. Mr. Holt then stated that the Police Department appropriation is being increased by \$11,535 to cover the cost of new equipment which will be totally offset by grant proceeds from the Tennessee Department of Transportation and that the Jail Operation appropriation is being increased by \$5,500 to cover the shortage in estimated retirement expense for the Department. Mr. Holt further stated that the Fire Department appropriation is being increased by \$21,000 to cover the shortage in phone expenses due to significant unforeseen rate increases in lines used by the Department and that the Street Department appropriation is being increased by \$8,000 to cover the overage in Vehicle Operation due to increased costs of fuel. Mr. Holt then stated that the Utilities Maintenance Budget appropriation is being increased by \$5,500 to cover overage in Vehicle Operations due to increased cost of fuel and will be covered by the Retained Earnings of the Water Department. Mr. Holt further stated that the Special Revenue/Capital Improvements Program Fund is being increased by \$10,600 to appropriate the donation from Ripley's Aquarium for the Pedestrian Bridge repair and that the Debt Service Fund is being increased by \$3,535,000 to appropriate the bond proceeds related to the donation to the Arrowmont School of Arts and Crafts. After these comments, the motion to approve Ordinance Number 2475 on First Reading was unanimously adopted.

There were no Unscheduled Items.

There being no further business to come before the City Commission, Commissioner McCown made a motion to adjourn. Commissioner Smith seconded the motion which was unanimously approved.



Mike Helton, Mayor



Cindy Cameron Ogle, City Recorder

/jv